



## Context

Main objective of the project	Innovation
Project Title	Slow Learning: Developing the skills of IT trainers of older people
Project Acronym	Slow Learning
Project Start Date (dd-mm-yyyy)	01-10-2019
Project Total Duration	24 months
Project End Date (dd-mm-yyyy)	30-09-2021
National Agency of the Applicant Organisation	SI01 CMEPIUS “Center Republike Slovenije za mobilnost in evropske programe izobraževanja in usposabljanja”
Language used to fill in the form	English

For further details about the available Erasmus+ National Agencies, please consult the following page:

<https://ec.europa.eu/programmes/erasmus-plus/contact>



## Project Summary

Please provide a short summary of your project. Please recall that this section (or part of it) may be used by the European Commission, Executive Agency or National Agencies in their publications. It will also feed the Erasmus+ Project Results Platform.

Be concise and clear and mention at least the following elements: context/background of project; objectives of your project; number and profile of participants; description of activities; methodology to be used in carrying out the project; a short description of the results and impact envisaged and finally the potential longer term benefits. The summary will be publicly available in case your project is awarded.

In view of further publication on the Erasmus+ Project Results Platform, please also be aware that a comprehensive public summary of project results will be requested at report stage(s). Final payment provisions in the contract will be linked to the availability of such summary.

Learning & education can play a very important role in reducing age segregation, as it regulates imbalance between generations and opens up new opportunities for social inclusion to older adults. Despite the fact that there is a need for providing better opportunities for education of older adults & intergenerational education & learning, education of the elderly is still a peripheral activity today, which is reflected in the development of theory and practice of this area (in particular, the development of programs and skills of education providers for older adults).

The training of older adults requires andragogically well-trained providers, who are familiar with the theory and practice of adult education, know the characteristics of the life course of the members of different age cohorts and those effects on the readiness for education, understand that older adults are an extremely diverse group of adults with very different needs and require tailor-made approaches and modes of work in educational programs.

The main problem that IT educators are facing is that they don't have the needed skills and competences to educate older people in new technology. Educators of elderly, and specifically IT educators, need knowledge of older and contemporary image of old age in society. On one hand they are aware that older people are not all the same, that they are very different, that they are more different from each other than different members of the younger generations, but on the other hand they also know, they lack knowledge both in theory and practice on better working methods with this target group. Lot of teachers are more pedagogues (school system of teaching) than andragogists with merely basic knowledge on working methods for seniors.

Partnership of the project is composed of the following organizations:

- Ljudska univerza Ptuj (Slovenia)
- Age UK (United Kingdom)
- SOSU Østjylland (Denmark)
- p-consulting (Greece)
- CDEA (Spain)
- Estrategia y Organización SA (Spain)

Main objectives of the project are:

- Better understanding of senior expectations & needs in learning environments, focusing on IT training;
- Improved knowledge & use of pedagogical tools, new technology in educating seniors;
- Exchange of good practice among partners;
- Create the basic theoretical foundations for the implementation of education of IT to older adults;
- Get to know older adults as an extremely diverse group of adult learners for whom education is

being prepared according to their needs and for them

Primary target groups of the project are adult educators, teachers, mentors, trainers, professionals in IT, who will:

- gain necessary awareness, knowledge and pedagogical tools;
- develop key competences for working with older adults
- adopt practical skills for increasing the quality and efficiency of the implementation of non-formal IT programs for seniors

Secondary target group are seniors who will be impacted with an increased accessibility to non-formal IT learning activities, especially adapted to their needs & expectations.

Short description of the results:

- Compendium of existing innovative and effective practices and tools in teaching technology to older people
- Job Profile of IT trainers of older people
- Training programme for IT trainers
- Video for sharing the successful experiences by teachers and older people

Impact envisaged and the potential longer term benefits:

- Created tools will remain within the work culture of the organizations involved and will become a new way to implement strategic actions aiming at the building of professional job profile for IT trainers of older people
- Training methodologies and tools will be available on the website and in the community of educational providers and IT professionals. They can be used, replicated or adapted to new forms in unpredictable ways, reaching an indefinite number of people
- The network of this project will also become a space where the organizations will be able to share its best practices, tools, methodologies and difficulties and its obtained results.

Foreseen sustainability on the project:

- Training program will be used by partners and their networks even when the project will be finished
- Partners will make effort to validate the Job Profile.
- Job Profile will be used by partners and their networks to the implementation of IT training programs for seniors.
- Compendium will be disseminated and use by the partners after the end of the project
- All information will be published in partners' websites
- Project website with all intellectual outputs will be maintained by p-consulting at least 5 years.



## Applicant Organisation

PIC	Legal name	Country
948890473	LJUDSKA UNIVERZA PTUJ	Slovenia



## Partner Organisations

No	PIC	Legal name	Country
1	941698602	Age UK Bath and North East Somerset	United Kingdom
2	945220187	SOSU OSTJYLLAND	Denmark
3	944756915	C.M. SKOULIDI & SIA E.E.	Greece
4	949163528	CENTRO DE FORMACION DE ADMINISTRACION Y HOSTELERIA SL	Spain
5	950680414	Estrategia y Organización SA	Spain

## Project Budget Summary

Budget Items	Grant
Project Management and Implementation	42000.00 EUR
Transnational Project Meetings	25960.00 EUR
Intellectual Outputs	143717.00 EUR
Multiplier Events	15000.00 EUR
Learning, Teaching, Training Activities	8220.00 EUR
<b>Total Grant</b>	<b>234897.00 EUR</b>

## Transnational Projects Meetings

ID	Meeting Title	No. of Participants	Grant (EUR)
1	Kick-off Meeting	12	6120.00 EUR
2	2nd Transnational Project Meeting	12	7230.00 EUR
3	3rd Transnational Project Meeting	12	6120.00 EUR
4	4th Transnational Project Meeting	12	6490.00 EUR
<b>Total</b>			<b>25960.00 EUR</b>

## Intellectual Outputs

ID	Output Title	Category of Staff	No. of Working Days	Grant (EUR)
O1	Compendium of existing innovative and effective practices and tools in teaching technology to older people	Technicians	10	1020.00 EUR
O1	Compendium of existing innovative and effective practices and tools in teaching technology to older people	Teachers/Trainers/Researchers	175	28789.00 EUR
O2	Job Profile of IT trainers of older people	Teachers/Trainers/Researchers	173	27633.00 EUR
O3	Training programme for IT trainers	Technicians	85	8670.00 EUR
O3	Training programme for IT trainers	Teachers/Trainers/Researchers	315	49895.00 EUR
O4	Video for sharing the successful experiences by teachers and older people	Technicians	50	5980.00 EUR
O4	Video for sharing the successful experiences by teachers and older people	Teachers/Trainers/Researchers	135	21730.00 EUR
Total			943	143717.00 EUR

## Multiplier Events



ID	Event Title	Country of Venue	Local Participants	Foreign Participants	Grant
E5	Training IT trainers of older people	United Kingdom	15	0	1500.00 EUR
E6	Final conference with new methodologies and tools	Denmark	20	0	2000.00 EUR
E1	Profile of IT trainer of older people	Spain	25	0	2500.00 EUR
E2	New Teaching Methodologies and Tools for IT trainers of older people	Slovenia	35	0	3500.00 EUR
E3	New Teaching Methodologies and Tools for IT trainers of older people	Greece	30	0	3000.00 EUR
E4	New Teaching Methodologies and Tools for IT trainers of older people	Spain	25	0	2500.00 EUR
Total			150	0	15000.00 EUR

## Learning, Teaching, Training Activities

ID	Activity Type	Travel Grant	Grant for Exceptional Costs for Expensive Travel	Individual Support Grant	Linguistic Support Grant	Grant (EUR)
C1	Short-term joint staff training events	2920.00 EUR	0.00 EUR	5300.00 EUR	0.00 EUR	8220.00 EUR
Total		2920.00 EUR	0.00 EUR	5300.00 EUR	0.00 EUR	8220.00 EUR

## Budget per Participating Organisation

Organisation	Country of Organisation	Grant (EUR)
LJUDSKA UNIVERZA PTUJ	Slovenia	44246.00 EUR
Age UK Bath and North East Somerset	United Kingdom	29408.00 EUR
SOSU OSTJYLLAND	Denmark	44973.00 EUR
C.M. SKOULIDI & SIA E.E.	Greece	43825.00 EUR
CENTRO DE FORMACION DE ADMINISTRACION Y HOSTELERIA SL	Spain	36075.00 EUR
Estrategia y Organización SA	Spain	36370.00 EUR

## LJUDSKA UNIVERZA PTUJ

Budget Items	Grant
Project Management and Implementation	12000.00 EUR
Transnational Project Meetings	3450.00 EUR
Intellectual Outputs	23686.00 EUR
Multiplier Events	3500.00 EUR
Learning, Teaching, Training Activities	1610.00 EUR
Special Needs Support	0.00 EUR
Exceptional Costs	0.00 EUR
Total Grant	44246.00 EUR

## Age UK Bath and North East Somerset

<b>Budget Items</b>	<b>Grant</b>
Project Management and Implementation	6000.00 EUR
Transnational Project Meetings	3820.00 EUR
Intellectual Outputs	16478.00 EUR
Multiplier Events	1500.00 EUR
Learning, Teaching, Training Activities	1610.00 EUR
Special Needs Support	0.00 EUR
Exceptional Costs	0.00 EUR
<b>Total Grant</b>	<b>29408.00 EUR</b>

## SOSU OSTJYLLAND

<b>Budget Items</b>	<b>Grant</b>
Project Management and Implementation	6000.00 EUR
Transnational Project Meetings	3820.00 EUR
Intellectual Outputs	31543.00 EUR
Multiplier Events	2000.00 EUR
Learning, Teaching, Training Activities	1610.00 EUR
Special Needs Support	0.00 EUR
Exceptional Costs	0.00 EUR
<b>Total Grant</b>	<b>44973.00 EUR</b>

## C.M. SKOULIDI & SIA E.E.

<b>Budget Items</b>	<b>Grant</b>
Project Management and Implementation	6000.00 EUR
Transnational Project Meetings	4190.00 EUR
Intellectual Outputs	28855.00 EUR
Multiplier Events	3000.00 EUR
Learning, Teaching, Training Activities	1780.00 EUR
Special Needs Support	0.00 EUR
Exceptional Costs	0.00 EUR
<b>Total Grant</b>	<b>43825.00 EUR</b>

## CENTRO DE FORMACION DE ADMINISTRACION Y HOSTELERIA SL

<b>Budget Items</b>	<b>Grant</b>
Project Management and Implementation	6000.00 EUR
Transnational Project Meetings	4970.00 EUR
Intellectual Outputs	22605.00 EUR
Multiplier Events	2500.00 EUR
Learning, Teaching, Training Activities	0.00 EUR
Special Needs Support	0.00 EUR
Exceptional Costs	0.00 EUR
<b>Total Grant</b>	<b>36075.00 EUR</b>

## Estrategia y Organización SA

<b>Budget Items</b>	<b>Grant</b>
Project Management and Implementation	6000.00 EUR
Transnational Project Meetings	5710.00 EUR
Intellectual Outputs	20550.00 EUR
Multiplier Events	2500.00 EUR
Learning, Teaching, Training Activities	1610.00 EUR
Special Needs Support	0.00 EUR
Exceptional Costs	0.00 EUR
<b>Total Grant</b>	<b>36370.00 EUR</b>

## Timetable

Note that Transnational Project Meetings, Intellectual Outputs, Multiplier Events and Learning, Teaching and Training activities will be listed in this table automatically once you have created them in the dedicated section of the form.

ID	Activity Type	Starting Period	Description
1	Transnational Projects Meeting	11-2019	Kick-off Meeting
2	Intellectual Output	11-2019	Compendium of existing innovative and effective practices and tools in teaching technology to older people
3	Short-term joint staff training events	02-2020	Joint Staff Training
4	Intellectual Output	03-2020	Job Profile of IT trainers of older people
5	Transnational Projects Meeting	06-2020	2nd Transnational Project Meeting
6	Intellectual Output	08-2020	Training programme for IT trainers
7	Multiplier Event	10-2020	Profile of IT trainer of older people
8	Transnational Projects Meeting	11-2020	3rd Transnational Project Meeting
9	Intellectual Output	02-2021	Video for sharing the successful experiences by teachers and older people
10	Multiplier Event	03-2021	New Teaching Methodologies and Tools for IT trainers of older people
11	Multiplier Event	04-2021	New Teaching Methodologies and Tools for IT trainers of older people
12	Multiplier Event	05-2021	New Teaching Methodologies and Tools for IT trainers of older people
13	Transnational Projects Meeting	09-2021	4th Transnational Project Meeting
14	Multiplier Event	09-2021	Training IT trainers of older people
15	Multiplier Event	09-2021	Final conference with new methodologies and tools



## Participating Organisations

Please note that the PIC code is a unique identifier for the organisation within the whole Erasmus+ Programme. It should be requested only once per organisation and used in all applications for all Erasmus+ actions and calls. Organisations that have previously registered for a PIC should not register again. If an organisation needs to change some of the information linked to the PIC, this can be done through [the Participant Portal](#).

### Applicant Organisation

PIC	948890473
Legal name	LJUDSKA UNIVERZA PTUJ
Legal name (national language)	
National ID (if applicable)	5055504000
Department (if applicable)	
Acronym	LUP
Address	MESTNI TRG 2
Country	Slovenia
P.O. Box	
Postal Code	2250
CEDEX	
City	PTUJ
Website	www.lu-ptuj.si
Email	info@lu-ptuj.si
Telephone	+38627492150, +38627492152
Fax	+386 2 749 21 53

### Profile

Type of Organisation	School/Institute/Educational centre – Adult education
Is your organisation a public body?	Yes



Is your organisation a non-profit?

Yes

## Associated Persons

### Legal Representative

Title

Mrs

Gender

Female

First Name

Mojca

Family Name

Volk

Department

Position

General manager

Email

mojca.volk@lu-ptuj.si

Telephone

+38627492152

Preferred Contact

No

If the address is different from the one of the organisation

No

### Contact Person

Title

MSc

Gender

Male

First Name

Petja

Family Name

Janžekovič

Department

Position

project coordinator

Email

petja.janzekovic@lu-ptuj.si

Telephone

+38627492153

Preferred Contact

Yes





If the address is different from the one of the organisation

No

## Background and Experience

Please briefly present your organisation/group (e.g. its type, scope of work, areas of activity and if applicable, approximate number of paid/unpaid staff, learners and members of the group).

Public University of Ptuj (PUP) is a modern, user friendly adult education center, professionally recognized, highly experienced with rich mixture of programs for different target groups. With almost 100 years of experience in both formal and non-formal education, we are the leading adult education center in region.

We were established by the Municipality of Ptuj for educational services, the implementation of which is in the public interest. Currently our staff number is 14, together with over 80 external experts each year. The number of our participants varies between 1.500 – 2.500 per year.

PUP offers vast number of formal and non-formal learning programs for both professional and daily life, with high emphasis on inclusion of seniors through numerous activities for active ageing. Our programs are predominantly under the domain of Ministry of Education, Science and Sports, and in the last years also the Ministry of Labor, Family and Social Affairs and Ministry of Agriculture.

Adult Education at the PUP consists of six fields: formal education (from primary school to tertiary education), informal public educational programs (programs TSL - Training for success in life and a courses in English and German), vocational training, non-formal education (foreign languages and computer courses, University for the Third Life Period, numerous courses for companies, specialized trainings in the field of legislation, communication skills ...), activities of adult education in the national interest (Centre for intergenerational learning, Knowledge exchange, study circles, self-learning Centre) and additional professional assistance in both formal and non-formal education for participants (Counseling Centre Ptuj).

In the years 2008 – 2018 we were the leading organization for several projects on the field of lifelong education, ICT courses for seniors, workshops for unemployed, EU study visits, project and activities for raising the level of literacy, workshops for younger people for motivating them to finish their education, different EU supported ERASMUS+ (and former GRUNDTVIG projects) and a lot more.

PUP is currently (2018) involved in several national and international projects: leading Norway Grants project, being partner in 6 Erasmus+ projects, leading partner in EU for Citizens project (with 3 more EU for citizens where we are partners).

International project are becoming more and more important each year. Gaining new experience and sharing expertise amongst expert adult education community in wide EU area is one of our missions, which also shows in the large number of involved stakeholders and policy makers (Municipality of Ptuj as a strong supporter of our activities). This confirms that our work at lifelong learning implementation is recognized by community, both local and national. We are a proud owner of the quality sign POKI, national certificate for quality implementation of educational programs in our portfolio. We have also been awarded Q-School Slovenia 2008 award and Best adult education facility in Slovenia in 2010.

Participants come from different target groups: participants in formal education (age from 18 to 55+), targeted employed people (in different cooperating companies, both public and private), unemployed and longtime unemployed, women after 50, senior citizens, people with learning difficulties, drop-outs and people with special needs.

PUP has the ability and equipment needed for implementation of several different activities. Amongst

our expertise are research capabilities, consisting of needs analysis and state of the art research, as educators of adults we have a lot of experience in preparation of different educational programs and modules for implementation of skills.

As project coordinators in other EU and national projects we are experienced also in elaboration and validation activities, project management, financial management and dissemination actions. Since 2010, we are also working on the field of distant learning, with activities connected with e-learning implementation and promotion of ICT skills.

Since 2017, we offer also mobile tool for distant counselling, available for free at [www.iyot.eu](http://www.iyot.eu). We have the experience in website design and publication of both digital and printed materials.

Amongst our expertise are competences for organizing large (and small) scale events, from conferences, seminars or symposiums to different dissemination and exploitation activities on local, national and international level.

PUP strives for excellence and try constantly to be innovative and creative, matching the needs and possibilities of local environment with experience and up-to-date educational offer.

More details: [www.lu-ptuj.si/eng](http://www.lu-ptuj.si/eng)

What are the activities and experience of the organisation in the areas relevant for this project? What are the skills and/or expertise of key persons involved in this project?

With rich experience and broad expertise our mission is to motivate and guide our participants, encourage them on their paths to success and support the ideas and importance of lifelong learning. Our offer consists of wide range of programs, following the current needs and demand and respecting future trends. Among our digital competences there are numerous implementations of distant learning activities, in recent time upgraded with innovative guidance supporting mobile app iYOT ([www.iyot.eu](http://www.iyot.eu)). We are experienced in digital production (websites, digitalization of education materials, virtual classrooms, desktop publishing and media design).

#### Key staff

With rich experience and broad expertise our mission is to motivate and guide our participants, encourage them on their paths to success and support the ideas and importance of lifelong learning. Our offer consists of wide range of programs, following the current needs and demand and respecting future trends. Among our digital competences there are numerous implementations of distant learning activities, in recent time upgraded with innovative guidance supporting mobile app iYOT ([www.iyot.eu](http://www.iyot.eu)). We are experienced in digital production (websites, digitalization of education materials, virtual classrooms, desktop publishing and media design).

#### Mojca Volk

General manager and principal in charge of PUP. Amongst her expertise are institutional management, financial and strategic planning with management and communication activities on all levels. She holds a degree in Economics, and is actively involved in adult education field for over 20 years. She is an expert for implementation and risk management, project coordination and reporting, has long experience in non-formal skills and competences validation and is working as mentor in both formal and non-formal adult educational programs.

She was actively involved in more than 20 international projects, including Centre for Lifelong learning Podravje, Grundtvig Learning Partnerships, Interreg, Grundtvig Multilateral, EU for Citizens program, Erasmus+ Strategic Partnerships and Norway Grants. Fluent in English, German, Croatian and Serbian.

Currently she is providing leadership in our 3 on-going international projects, and is actively involved in all others (6), either as project and/or financial manager, expert in knowledge sharing, researcher or mentor of different trainings.

#### MSc Petja Janžekovič

Master Degree in Philosophy. Working in the field of adult education for 13 years. Expertise in organizing formal and non-formal education, worked also as professor, lecturer, ICT expert, mentor for older adults, conference speaker, coordinator of international study visits and project's leader. His skills include project writing, managing and reporting, media communication, evaluation and dissemination expertise.

Since 2008 he is conducting EU and national projects for PUP. Experience with lifelong learning implementaion; has cooperated in more than 18 international projects, including Centre for Lifelong learning Podravje, Grundtvig Learning Partnerships, Grundtvig Multilateral, EU for Citizens programme, and, as 2015, as coordinator and as partner, in Erasmus+ Strategic Partnerships. Since 2008 he is responsible for most of PUP international projects from preparation stage, implementation and project management to the final reporting and content delivery production.

#### Tanja Božič

Tanja Božič graduated at University of Ljubljana from Pedagogy and Sociology of culture. Since

2008, she has been working with different target groups – from pre-school, primary and secondary schools to adult education programs. Since 2015, she is active in all (mainly Erasmus+ and EU for Citizens) projects related research activities. Presently she is working as project coordinator in 3 Erasmus+ projects and is also a teacher in secondary vocational programs.

Amongst her skills are IT competences, teaching experience, desk and field research, evaluation and validation processes, managing project documentation and implementation of project tasks, preparation and submission of reports, together with media communication. Currently she is working on international projects implementation, and has cooperated in more than 10 EU-supported projects in recent years. She is responsible for project coordination, research and training material production, web and publication design and dissemination activities on social media.

Has your organisation participated in a European Union granted project in the 3 years preceding this application?

Yes

Please indicate:

EU Programme	EEA and Norway Grants
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Year	2018
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Project Identification or Contract Number	2017-1-152 / Individual Placement and Support for NEETs through Education Youth Technology Platform (EYTP)
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Applicant/Beneficiary Name	Ljudska univerza Ptuj
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EU Programme	ERASMUS+
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Year	2018
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Project Identification or Contract Number	2018-1-NO01-KA204-038870 / Career Guidance in a Changing Labour Market
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Applicant/Beneficiary Name	Fønix AS
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EU Programme	Europe for Citizens
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Year	2018
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Project Identification or Contract Number	601835-CITIZ-1-2018-HU-CITIZ-NT / Reveal YouropEaN Cultural Heritage
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Applicant/Beneficiary Name	Municipality of Town Veszprém
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EU Programme	ERASMUS+
Year	2018
Project Identification or Contract Number	2017-3-HU01-KA347-046860 / Intergenerational Debate on Sport Specific Utilization of Urban Spaces
Applicant/Beneficiary Name	Municipality of Town Veszprém
EU Programme	ERASMUS+
Year	2018
Project Identification or Contract Number	2018-1-MK01-KA2202-047170 / Introducing ECVET in Health and Social Care Education
Applicant/Beneficiary Name	Local community development foundation Macedonia
EU Programme	ERASMUS+
Year	2018
Project Identification or Contract Number	2018-1-IT02-KA204-048012 / Valorize NFIL (non-formal and informal learning) across Europe
Applicant/Beneficiary Name	Fondazione Casa di Carita Arti e Mestieri Torino, Italy
EU Programme	Europe for Citizens
Year	2017
Project Identification or Contract Number	595055-CITIZ-1-2017-2-SI-CITIZ-TT / DS4S: Digital Storytelling for Seniors 2018
Applicant/Beneficiary Name	Public University of Ptuj
EU Programme	Europe for Citizens
Year	2017

Project Identification or Contract Number	588124-CITIZ-1-2017-1-SI-CITIZ-TT / Present based on the past
Applicant/Beneficiary Name	Public University of Ptuj
EU Programme	ERASMUS+
Year	2017
Project Identification or Contract Number	KA204-2017-012 / BEPRESEL- A Better preparation for senior life
Applicant/Beneficiary Name	SOSU AARHUS
EU Programme	ERASMUS+
Year	2016
Project Identification or Contract Number	KA2-AE-9/16 / BADA: Open badges in Adult education
Applicant/Beneficiary Name	LYCEE CHARLES ET ADRIEN DUPUY
EU Programme	ERASMUS+
Year	2015
Project Identification or Contract Number	KA2-AE-9/15 / iYOT: In Your Own Time!
Applicant/Beneficiary Name	Public University of Ptuj
EU Programme	ERASMUS+
Year	2015
Project Identification or Contract Number	2015-1-AT01 K203-005033 / UNIBILITY- University meets social responsibility
Applicant/Beneficiary Name	University of Vienna
EU Programme	ERASMUS+

Year	2015
Project Identification or Contract Number	2015-1-FR01-KA202-015143 / XENO TOLERANCE
Applicant/Beneficiary Name	Greta Du Velay

## Partner Organisations

PIC	941698602
Legal name	Age UK Bath and North East Somerset
Legal name (national language)	AgeUK BANES
National ID (if applicable)	5367286
Department (if applicable)	
Acronym	Age UK BANES
Address	18 Kingsmead Square
Country	United Kingdom
P.O. Box	
Postal Code	Ba1 2AE
CEDEX	
City	Bath
Website	<a href="http://www.ageukbanes.co.uk">www.ageukbanes.co.uk</a>
Email	
Telephone	+441225466135
Fax	

## Profile

Type of Organisation	Non-governmental organisation/association
Is the organisation a public body?	No
Is the organisation a non-profit?	Yes





## Associated Persons

### Legal Representative

Title	Miss
Gender	Female
First Name	Janet
Family Name	Dabbs
Department	
Position	Chief Executive
Email	janet.dabbs@ageukbanes.co.uk
Telephone	+441225421216
Preferred Contact	No
If the address is different from the one of the organisation	No

### Contact Person

Title	Miss
Gender	Female
First Name	Marny
Family Name	Thompson
Department	
Position	Special Projects Manager
Email	marny.thompson@bcs.org.uk
Telephone	+447721604019
Preferred Contact	Yes



If the address is different from the one of the organisation

No

## Background and Experience

Please briefly present the organisation/group (e.g. its type, scope of work, areas of activity and if applicable, approximate number of paid/unpaid staff, learners and members of the group).

Age UK BANES provides services and support for older people living in the city of Bath and the surrounding county and region.

The national Age UK is the country's largest charity dedicated to helping everyone make the most of later life. The over-60s is the fastest-growing group in society and there are more than ever before. Ageing is not an illness, but it can be challenging. Age UK nationally would not be able to function properly without the dedication of the more than 75,000 volunteers who get involved and help all older people to make the most of later life; they also train people in their specific services.

The Age UK network comprises around 150 local/regional Age UKs reaching most of the areas and regions of England.

The BANES region Age UK (partner to this project) has excellent partnership links with the local municipality (Bath and North East Somerset), local and regional health authorities and commissioning agencies, many local charities and NGOs, local education providers, such as Bath College and private training providers. They are a provider of adult education in some fields.

The work and support provided by Age UK covers a number of different services, including: information and advice; campaigning for older people with policy makers and government; products and services to help older people remain in their home and independent in later life; basic IT Training; help with planning for retirement; various other services dependent on local, regional or national needs.

What are the activities and experience of the organisation in the areas relevant for this project? What are the skills and/or expertise of key persons involved in this project? Please explain how the organisation brings an essential added value to the project.

Active Ageing is the pursuit of encouraging older people to remain active and independent in later life and encompasses many activities. However, many people with dementia and/or other illnesses are not able to be as active as they would like. Age UK delivers care in many other forms, including Home from Hospital on behalf of the local National Health Service (NHS); professional carers and volunteers deliver these services.

Age UK are well placed to consider the views of older persons when creating the training resources in the title project, delivering the training themselves, to staff, volunteers and carers, and to deliver the dissemination events needed to fulfill the requirements. They are active in The Dementia Challenge (a local initiative) and supporting people who have various forms of dementia. They are also actively involved in Later Life Goals (a national Age UK project) and recently became involved in a project Later Life Connections, the aim of which is to combat loneliness in older people; they aim to build a coalition of organisations in Bath who work with older people; this will enable these organisations to become involved in the title project, and lessons learnt from either project could aid the other. Age UK BANES offers practical support to the older people of Bath and the region.

This new project is of great interest, as they feel it will deliver practical help to the older person who will be able to utilize the Internet and other IT aspects to enable them to remain independent for longer and to be more active in themselves and their community. To enable Age UK to deliver activities for older people experiencing loneliness, to train their staff and other care staff to deliver these activities for older people is a very worthwhile project, with outcomes that fit with the strategic direction of Age UK. They are used to delivering services in partnership with many other NGOs and third sector organisations, also private businesses providing care.

#### Key staff:

Janet Dabbs is the Chief Executive of the regional office; she has worked with Age UK for 13 years and is very experienced in dealing with older people. Her background is in the charity and third sector in the UK. She has worked on the INTGEN project, and is currently working on TECHSenior, which is delivering ICT help, guidance and training to seniors to enable them to remain independent as long as possible. This experience will be useful to any project and will be utilised. She has many contacts in Bath and the region; working regularly with local government, health and social care establishments, other charities (not just dealing with older persons); Age UK is organised into regions and she has good links with other regions and also the national charity.

Marny Thompson, Project Manager, - involvement in a large number of transnational partnership projects, as a coordinator or a partner, with 14 years experience, gained whilst working for Norton Radstock College, a VET College in SW England.; she worked on INTGEN, currently working on TECHSenior and GROWMAT projects as a member of Age UK staff. She has good links with local organisations and businesses, including the Chamber of Commerce, Small Business Focus, care providers, as well as VET colleges in the locale. She has a background in IT; in more recent years she has worked as a trainer and facilitator of blended learning; managed numerous projects; creator of online content of e-learning courses; initially for small businesses and entrepreneurs, currently for care workers and elderly persons. Teacher and assessor trained, also PRINCE2 Project Management.

Amanda Stanson is an ex-nurse and works as the Home from Hospital Co-ordinator, runs Day Centres and is also co-ordinator for the Dementia Challenge. This involves Age UK BANES supporting people discharged from hospital following a dementia diagnosis, providing daily living support for the person and their carers, in partnership with Bath Carers Centre. The professional carers together with the informal carers (often family members) would greatly benefit from the Project.

Has your organisation participated in a European Union granted project in the 3 years preceding this application?

Yes

Please indicate:

EU Programme	Erasmus+
Year	2016
Project Identification or Contract Number	GROWMAT - Growing the Market in Accessible Tourism 2016-1-ES01-KA202-024934
Applicant/Beneficiary Name	CDEA
EU Programme	Erasmus+
Year	2016
Project Identification or Contract Number	TECHSENIOR -Technology for helping older people remaining active and fully integrated into society. KA202-2016-015
Applicant/Beneficiary Name	AARHUS SOSU
EU Programme	Erasmus+
Year	2014
Project Identification or Contract Number	INTGEN - Intergenerational Mentoring for Entrepreneurs 2014-1-ES01-KA200-004372
Applicant/Beneficiary Name	CDEA

## Partner Organisations

PIC	945220187
Legal name	SOSU OSTJYLLAND
Legal name (national language)	OESTJYLLAND SOCIAL AND HEALTH CARE COLLEGE
National ID (if applicable)	29553645
Department (if applicable)	International unit
Acronym	SOSU
Address	HEDEAGER 33
Country	Denmark
P.O. Box	
Postal Code	8200
CEDEX	
City	AARHUS N
Website	www.sosuaarhus.dk
Email	sosu@sosuoj.dk
Telephone	+4587412626, +4523232463
Fax	+4587412600

## Profile

Type of Organisation	School/Institute/Educational centre – Vocational Training (secondary level)
Is the organisation a public body?	Yes
Is the organisation a non-profit?	Yes

## Associated Persons

## Legal Representative

Title	Director
Gender	Female
First Name	Anette
Family Name	Schmidt Laursen
Department	Management
Position	Director/ CEO
Email	anl@sosuoj.dk
Telephone	+4540294028
Preferred Contact	No
If the address is different from the one of the organisation	No

## Contact Person

Title	Coordinator
Gender	Female
First Name	Bodil Mygind
Family Name	Madsen
Department	International Unit
Position	Senior European Consultant
Email	bmm@sosuoj.dk
Telephone	+4523261290
Preferred Contact	Yes
If the address is different from the one of the organisation	No

## Background and Experience

Please briefly present the organisation/group (e.g. its type, scope of work, areas of activity and if applicable, approximate number of paid/unpaid staff, learners and members of the group).

Sosú Ostjylland is the second largest social and health care college in Denmark. We provide different educational programs - as well as supplementary training of educated staff members - for social and health care institutions for elderly and disabled people and for hospitals and psychiatry. We also educate staff for childcare institutions.

We continuously develop innovative pedagogic and didactic training material and organize work practice, and we work closely together with the employers in the field.

We have more than 25 years' experience in training and further education of care staff and since 2007, validation of prior learning has been a part of our activities.

Our college offers special educational introductory programs for immigrants and refugees.

We have about 150 fulltime employed staff members and 20 external professionals connected to our daily praxis. The 150 fulltime employees cover about 110 educational staff members. In 2016 the college had more than 800 full-time students, and about 2.000 professional caregivers participated in shorter or longer supplementary training courses.

Our students are in the age of 15 to 60 years old, and have more than 50 different ethical and cultural backgrounds. For the youngest we offer short introduction programs of 20 to 40 weeks - to prepare them for a start at the main educational programs of either:

- 14 months (Social and Health Care Helper)
- 32 months (Social and Health Care Assistant) or
- 24 months (Pedagogical assistant)

We are continuously involved in European projects and it is not difficult for us to ensure impact of project results: both inside and outside our organization. The results of our projects are directly integrated in the education of social and help care helpers and assistants at the SOSU Ostjylland college. As the graduates of the college are the future caregivers, they directly apply their new competences at their work places.

Furthermore, SOSU is part of several national networks of Danish Social and Health Care colleges, which also benefit from the project results. The college is also a member of several international partnerships and networks with stakeholder in the care field in many European countries and we always try to give them the opportunity to exploit our result as well.

What are the activities and experience of the organisation in the areas relevant for this project? What are the skills and/or expertise of key persons involved in this project? Please explain how the organisation brings an essential added value to the project.

SOSU Østjylland is educating and training students at the age from 16 years to 60+ and this has given us experience with training of very different age groups including elderly.

As we, among others, educate and train young students for work in the elder care sector, we also have experiences with preparing these young people to be able to give instruction to older people for instance about medicine and food and to teach them how to use different equipment including IT tools.

From the ERASMUS+ project “TECHSenior. Technology for helping older people remaining active and fully integrated into society”, which was successfully implemented in the period from 2016 to 2018, we gained experience with developing training material and teachers guide for teachers and trainers teaching IT to elderly – and for the elderly.

Our experiences with finding the best ways to meet the challenges of teaching elderly, we will bring into this project and share with the other project partners. And we will deliver input to the joint development of new methods, approaches and material in the Slow Learning project

Ms. Bodil Mygind Madsen has a MA in social anthropology and Russian language. She has more than 25 years' experience coordinating national and international projects in the field of formal and informal education and learning, culture, employment, business, voluntary work and social activities. For more than 20 years, she has been working with projects and programs related to elder care, integration of refugees/immigrants in education, labour market and society in general. She has been working at the college since January 2009. Bodil has more than 30 years of experiences as educator in other countries, among others Turkey, Estonia and Russia. She was the Danish coordinator of the ERASMUS+ project “MultiCulturality in Care” that was very successfully implemented in the period 2014-2017 in cooperation with Danish municipalities and trade unions. Besides she was the coordinator of the TECHSenior project implemented in the period 2016 -2018

Mr. Kian Hald Jensen has been employed at SOSU Østjylland Social and Healthcare College since 2015. He is an educated nurse and has been working in medical and surgical units in hospital and in the municipality as a coordinating field nurse and as manager of two different care home units and as manager of a municipality health care department. He is now teaching social and healthcare assistant students (level 4) at the SOSU college in pharmacology, and two other subjects dealing with coherence in citizen and patient care and quality assurance in citizen and patient care, the latter including law issues of the social service sector and the health care sector. Kian recently finalized working with the ERASMUS+ TECHSenior project, contributing with his knowledge of official senior friendly IT solutions, making seniors and senior organizations play an active role in co-developing learning resources for elders. Kian is currently participating in the ERASMUS+ E-(m)PACT project, dealing with how simulation can enhance the learning of the students linking between theory and practice in VET healthcare institutions.

Ms. Bitten Salomonsen has been employed at the college since 1998. She is educated as an occupational therapist and from 1985 to 1998 she worked in the care sector (home care and nursing homes). Her tasks were mainly the provision of aids and housing changes. Another task was teaching, counseling and guidance in relation to the working environment, both in relation to the individual employee and in relation to the appropriate interior design in / of the citizens' homes. She is providing training to social and health helpers and assistants and since 2004 she has been teaching in our department for further education. During the period 2006 to 2008 she took a Master in



Rehabilitation at the University of Southern Denmark. Since then, she has been teaching within a wide range of topics such as working environment, dementia, brain damage/injury, everyday life, rehabilitation. Especially the area around the rehabilitation of people with dementia has her interest. Furthermore, she has been involved in different projects through the years and she has taught more times in Russia, Latvia, Lithuania and Austria. Lately she has been involved in the ERASMUS+ project "MultiCulturality in Care" .

Mr. Thøger Johansen is a multimedia designer and one of the most experienced IT persons in Denmark, when it comes to developing, using and integrating interactive educational programs and material into all kind of teaching/training and to all kinds of students. Thøger Johansen has been employed at the college since 2008 and is very experienced in transnational cooperation. He has been a central figure in both national and international developing programs and has been involved in the development of several awarded pedagogical and didactical IT programs and IT based materials.

Has your organisation participated in a European Union granted project in the 3 years preceding this application?

Yes

Please indicate:

EU Programme

Erasmus+

Year

2018

Project Identification or Contract Number

DEAL: Dementia, Education, Approach, Life  
2018-1-DK01-KA202-047126

Applicant/Beneficiary Name

SOSU Østjylland

EU Programme

Interreg ÖKS

Year

2018

Project Identification or Contract Number

CareWare Nordic  
NYPS 20201619

Applicant/Beneficiary Name

Center for Frihedsteknologi, Aarhus Kommune

EU Programme

Erasmus+

Year

2017

Project Identification or Contract Number

TNP Transcultural Nursing in Practice  
2017-1-CZ01-KA202-035512

Applicant/Beneficiary Name

Stredni Zdravotnicka skola a Vyssi odborná skola zdravotnicka Ceske Budejovice

EU Programme

Erasmus+

Year

2017

Project Identification or Contract Number

 BEPRESEL Better Preparation of Senior Life  
 2017-1-DK01-KA204-034281

Applicant/Beneficiary Name

SOSU Østjylland

EU Programme

Erasmus+

Year

2017

Project Identification or Contract Number

 Health Point – A Game Based Approach for  
 Health Promotion  
 2017-1-UK01-KA204-036605

Applicant/Beneficiary Name

Rinova Limited

EU Programme

Erasmus+

Year

2017

Project Identification or Contract Number

 LOST – learning opportunities, Instruments and  
 Investigation Techniques to fight the growing  
 phenomenon of missing people in Europe.

Applicant/Beneficiary Name

 Conzorsio Pubblico Societa della Salute Zona  
 Pisana

EU Programme

Erasmus+

Year

2017

Project Identification or Contract Number

 VIM Vitality Interventions for Migrants  
 2017-1-DE02-KA204-004250

Applicant/Beneficiary Name

 BUPNET, Bildung und project Netzwerk GMBH,  
 Göttingen

EU Programme	Erasmus+
Year	2017
Project Identification or Contract Number	New Care: Open educational resources for a new model of long-term care in residential centres based on dignity and wellbeing of the elderly. 2017-1-ES01-KA202-037853
Applicant/Beneficiary Name	Asociacion Edad Dorada mensajeros de La Paz Castilla-La Mancha Y Galicia
EU Programme	Erasmus+
Year	2017
Project Identification or Contract Number	E(m)PACT 2017-1-RO01-KA202-037483
Applicant/Beneficiary Name	Fundatia Ecologica Green
EU Programme	Erasmus+
Year	2017
Project Identification or Contract Number	SCORE Developing Skills of Community and Health Workers working with Refugees 2017-1-EL01-KA202-036352
Applicant/Beneficiary Name	Panepistimio Patron
EU Programme	Erasmus+
Year	2016
Project Identification or Contract Number	TECHSenior: Technology for helping older people remaining active and fully integrated into society 2016-1-DK01-KA202-022334
Applicant/Beneficiary Name	SOSU Østjylland (previously SOSU Aarhus)

EU Programme	Erasmus+
Year	2016
Project Identification or Contract Number	FEPDIS: Family Education Program for Parents of Disabled Students 2016-1-TR01-KA204-035200
Applicant/Beneficiary Name	Konya il milli eğitim müdürlüğü (Konya MEM)

EU Programme	Erasmus+
Year	2016
Project Identification or Contract Number	EffectVP: Effectiveness of VPL for Labour Market Inclusion and Mobility 2016-1-DE02-KA204-003314
Applicant/Beneficiary Name	Universität Bremen

EU Programme	Erasmus+
Year	2016
Project Identification or Contract Number	ELEF: European Learning Environment Formats for Democracy and Citizenship 580426-EPP-1-2016-1-DE-EPPKA3-IPI-SOC-IN
Applicant/Beneficiary Name	Universität Bremen

## Partner Organisations

PIC	944756915
Legal name	C.M. SKOULIDI & SIA E.E.
Legal name (national language)	X.M. ΣΚΟΥΛΙΔΗ & ΣΙΑ Ε.Ε.
National ID (if applicable)	119580916000
Department (if applicable)	
Acronym	p-consulting

Address	92 Iroon Politechniou
Country	Greece
P.O. Box	
Postal Code	264 42
CEDEX	
City	PATRAS
Website	www.p-consulting.gr
Email	info@p-consulting.gr
Telephone	+302611811200, +306932342301
Fax	+302611811080

## Profile

Type of Organisation	Small and medium sized enterprise
Is the organisation a public body?	No
Is the organisation a non-profit?	No

## Associated Persons

### Legal Representative

Title	Miss
Gender	Female
First Name	Charitini-Maria
Family Name	Skoulidi
Department	
Position	General Manager
Email	cms@p-consulting.gr
Telephone	+306977781059



Preferred Contact	No
If the address is different from the one of the organisation	No

### Contact Person

Title	Mr
Gender	Male
First Name	Panagiotis
Family Name	Anastassopoulos
Department	
Position	IT Manager
Email	pga@p-consulting.gr
Telephone	+306932342301
Preferred Contact	Yes
If the address is different from the one of the organisation	No

### Background and Experience

Please briefly present the organisation/group (e.g. its type, scope of work, areas of activity and if applicable, approximate number of paid/unpaid staff, learners and members of the group).

p-consulting.gr is an innovative and dynamic company in the field of IT, research and consultancy. It is located in Patras, but it also operates all over Greece and Europe, with main objectives the provision of quality consulting services in business terms, training, researching and supporting information and communication technologies. The company is an active member of EfVET (European Forum of Technical and Vocational Education and Training), due to its activities as a company that provides lifelong training.

Specifically the main sectors of the company's activities are:

- Consulting
- Research
- Training
- Project Management
- Custom Application Engineering & Web Development

p-consulting.gr has experience in planning, organization and implementation of national and European programs. At European level, the company is being or has been part. to:

1. INTGEN (KA2) (the aim of the project was to develop entrepreneurial mindset via intergenerational mentoring), with partners from Spain, UK, Finland and Belgium
2. JOPAPP (KA2) (the aim of the project was to reinforce student's skills and improve their qualifications for entering the labour market) with partners from Spain, Portugal, Lithuania and Belgium. The project has been considered as good practice example
3. GROWMAT (KA2) (the aim of the project is to create new business opportunities in Accessible Tourism for seniors and others, particularly extending the out-of-season market), with partners from Spain, UK, Slovenia and Belgium,
4. TECHSENIOR (KA2) (the aim of the project is to create educational programs for elders in order for them to acquire basic handling skills of technology devices and software), with partners from Spain, UK, Denmark and Belgium,
5. Youth European Path for Self-Help in Mental Health-mobility of youth workers (KA1) (the aim of the project is to develop and implement a seminar dedicated to mental health professionals), with partners from Spain, Hungary, Croatia, UK,
6. LOST (KA2) (the project is dealing with the area of action of the response on disappearances, where different kind of professionals working on cases of missing children and adults would benefit from receiving specific training and support by technical operators & VET trainers), with partners from Spain, Italy, Portugal, Belgium and Denmark and
7. SCORE (KA2) (the project which will bring an innovative intervention in the framework of education of professionals in working with refugees & asylum seekers, in areas except the first entrance and hot spot areas), with partners from Spain, Italy and Denmark.
8. MAGIC SENS (KA2) (an innovative project on strengthening the skills and abilities of professionals and all involved bodies in the educational process, in order to recognize and effectively handle students with learning difficulties), with partners from Romania, Italy and Ireland.
9. DEAL (KA2) (an innovative project on creating support for the social carers and family members of persons with Dementia) with partners from Denmark, Holland, Italy, and Spain
10. PROFI VNIL (KA2) (mapping and advancing professions verification and training the experts) with partners from Portugal, Italy and Lithuania.

p-consulting co-operates with organizations and authorities from public and private sector, such as Organisations for Education, Colleges, Universities, Municipalities, Non-Governmental

Organizations, Health providers, Organisations for Elders and others. With most of these organizations p-consulting co-operates to several national projects.

The company has a staff with lot of experience in European and National Projects.



What are the activities and experience of the organisation in the areas relevant for this project? What are the skills and/or expertise of key persons involved in this project? Please explain how the organisation brings an essential added value to the project.

p-consulting.gr participated in an Erasmus+ project called TECHSENIOR (KA2), which aimed to create educational programs for elders in order for them to acquire basic handling skills of technology devices and software. p-consulting participated to the creation of the training material, the design of the e-learning platform and the piloting in Greece (target group: people over 55 years old). As a result from the piloting and the evaluation came out that trainers faced difficulties during the training procedure, as they needed specific skills in order to train older people. A project which will help trainers to increase their knowledge and skills in how to train older people new technology is very important and it something which is very useful in Greece. p-consulting has already created a network of IT trainers/teachers and older people and can use this network for the purposes of this project.

In addition, p-consulting has a great connection with public organisations for the managing of education. Teachers are a target group of the project and a part of the network that will be built, a network that p-consulting can create and fully support. Specifically, p-consulting already collaborates with the leadership of the public organisations of primary and secondary education and vocation training in Patras and also with key persons both in the Educational and in the Social Department of the municipality of Patras.

Finally, p-consulting has created several training and e-learning platforms in Moodle Technology and others based on WordPress technology which nowadays is the most popular, across web-developers communities, across the globe. The high level of user experience and interface that offer friendliness and easy handling is the main advantage of all the existing technologies today as they can be easily adopted to the different needs of training. Along with H5P technology integrated on the platform the mentoring and entrepreneurship courses are really attractive to all levels of users especially when 82% of the users are using internet on mobile devices and the platforms are fully responsive. The easiness of connecting these platforms with innovative and dynamic web tools guarantees the unique interface of a project web existence with great sustainability which is the key factor for every European Output.

### Key Persons

#### Panagiotis G. Anastassopoulos (co-owner)

He is Mathematician, owner of an MBA and IT specialist. He has 17 years of experience in innovative business development and Lifelong Learning through IT. Moreover he is member of the ET 2020 Working Group of the European Commission and CEDEFOP working Group in Technology Enhancing Learning and he is Secretary of EfVET. He is an active member on the Board of EfVET and a national representative of the EfVET in Greece responsible for the communication of the organisation. Finally, he has worked as mentor to several national and european projects.

#### Charitini-Maria Skoulidi (co-owner)

She is Economist and Master Degree owner. She has 18 years' experience in Lifelong Learning projects, in teaching (entrepreneurship, management, soft skills in work etc) and in project management of EU projects. In addition, she has a great network with VET organisations and organisations for older people. She has managed and still managing many of Erasmus+ projects in p-consulting and through those projects she has contributed substantially on building learning material on training courses and on e-learning platforms. Finally, she has worked as mentor to several

national and european projects.

#### Vassilis Anezinis

He is currently associated to p-consulting.gr as a Senior Software Engineer. He has held position at Oracle Consulting Greece and consulting position at European Reliance AEGA. Before joining European Reliance, Vassilis held positions at Multilab SA as a team leader. He holds a MSc on information technology from University of Patras and a B.S. in Accounting from TEI of Patras. He is very experienced in Application Development, Web Development and Software engineering. Specialties: Apex, XML, HTML, JavaScript, CSS, WYSIWYG layout tools, PL/SQL, SQL, OAF, Integration.

#### Dimitris Kougias

He is an economist. In collaboration with public sector authorities, he worked for many years (more than 6 years) as a technical advisor for operations of the Regional Operation Programmes of Western Greece (“Local Employability Initiatives”, “Local Employment Projects” etc), with the main task of monitoring and evaluating the physical & financial scope of those operations, from integration to completion.

#### Eugenia Lazarou

She has a bachelor in Business Administration. She is currently administrative staff on Erasmus+ and EU projects of the company. In addition she is a junior IT developer of web tools and platforms.

Has your organisation participated in a European Union granted project in the 3 years preceding this application?

Yes

Please indicate:

EU Programme	(ERASMUS+ / KA2 / Strategic Partnerships)
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Year	2018
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Project Identification or Contract Number	DEAL – Dementia, Education, Approach, Life KA202 2018-011
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Applicant/Beneficiary Name	SOSU Østjylland
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EU Programme	(ERASMUS+ / KA2 / Strategic Partnerships)
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Year	2018
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Project Identification or Contract Number	Ensure the professionalization and good functioning of VNFIL “PROFI-VNFIL” 2018-1-LT01-KA202-047020
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Applicant/Beneficiary Name	Lietuvos švietimo profesinė sąjunga
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EU Programme	(ERASMUS+ / KA2 / Strategic Partnerships)
Year	2018
Project Identification or Contract Number	MAGIC SENS – Managing Graduated approach and Including balanced Curriculum for Special Educational Needs Students 2018 – 1- RO01-KA201-049489
Applicant/Beneficiary Name	FSLI
EU Programme	(ERASMUS+ / KA2 / Strategic Partnerships)
Year	2017
Project Identification or Contract Number	SCORE - Developing the Skills of COmmunity and health workers working with Refugees 2017-1-EL01-KA202-036352
Applicant/Beneficiary Name	University of Patras
EU Programme	(ERASMUS+ / KA2 / Strategic Partnerships)
Year	2017
Project Identification or Contract Number	LOST - Learning Opportunities, inStruments and investigation Techniques to fight the growing phenomenon of missing people in Europe 2017-1-IT01-KA202-006241
Applicant/Beneficiary Name	CONSORZIO PUBBLICO SOCIETA' DELLA SALUTE ZONA PISANA
EU Programme	(ERASMUS+ / KA2 / Strategic Partnerships)
Year	2016
Project Identification or Contract Number	TECHSENIOR -Technology for helping older people remaining active and fully integrated into society. KA202-2016-015
Applicant/Beneficiary Name	AARHUS SOSU

EU Programme	(ERASMUS+ / KA2 / Strategic Partnerships)
Year	2016
Project Identification or Contract Number	GROWMAT - Growing the Market in Accessible Tourism 2016-1-ES01-KA202-024934
Applicant/Beneficiary Name	CDEA

EU Programme	(ERASMUS+ / KA1 / Strategic Partnerships)
Year	2016
Project Identification or Contract Number	Youth European Path for Self-Help in Mental Health
Applicant/Beneficiary Name	SAPAME

EU Programme	(ERASMUS+ / KA2 / Strategic Partnerships)
Year	2015
Project Identification or Contract Number	JOPAPP-Job Placement App 2015-1-ES01-KA202-016358
Applicant/Beneficiary Name	IES XABIER ZUBIRI MANTEO

EU Programme	(ERASMUS+ / KA2 / Strategic Partnerships)
Year	2014
Project Identification or Contract Number	INTGEN - Intergenerational Mentoring for Entrepreneurs 2014-1-ES01-KA200-004372
Applicant/Beneficiary Name	CDEA

## Partner Organisations

PIC	949163528
Legal name	CENTRO DE FORMACION DE ADMINISTRACION Y HOSTELERIA SL



Legal name (national language)	CDEA
National ID (if applicable)	SS16344
Department (if applicable)	Internationalisation
Acronym	CDEA
Address	PASEO DE BERIO 50
Country	Spain
P.O. Box	
Postal Code	20018
CEDEX	
City	SAN SEBASTIAN GIPUZKOA
Website	www.cebanc.com
Email	mjirastorza@cebanc.com
Telephone	+34943316900, +34607214461
Fax	+34943316482

## Profile

Type of Organisation	School/Institute/Educational centre – Vocational Training (secondary level)
Is the organisation a public body?	No
Is the organisation a non-profit?	No

## Accreditation

Accreditation Type	Accreditation Reference
Erasmus Charter for Higher Education	E SAN-SEB05

## Associated Persons



## Legal Representative

Title	Ms
Gender	Female
First Name	Paloma
Family Name	Enríquez Ordoñez
Department	Direction
Position	Director
Email	penriquez@pas.cebanc.com
Telephone	+34943316900
Preferred Contact	No
If the address is different from the one of the organisation	No

## Contact Person

Title	Ms
Gender	Female
First Name	María José
Family Name	Irastorza Insausti
Department	Internationalisation
Position	Coordinator
Email	mjirastorza@cebanc.com
Telephone	+34607214461
Preferred Contact	Yes
If the address is different from the one of the organisation	No

## Background and Experience

Please briefly present the organisation/group (e.g. its type, scope of work, areas of activity and if applicable, approximate number of paid/unpaid staff, learners and members of the group).

Cdea- has led the way in vocational training in Gipuzkoa since 1975 and delivers courses in three areas: in-service, initial and adult vocational training.

Cdea aims to meet professionals' training needs for their entire working life. Our broad range of courses brings us into daily contact with the business community and enables us to adapt to the skilling changes that take place as a result of technological and organizational advances.

The college offers courses at:

- Initial training programmes: students that have not completed their compulsory secondary education and obtain a vocational training qualification, sub-tertiary level and tertiary levels, in Health, Hospitality and Tourism.

- The College offers those wishing to work in the healthcare system the necessary theoretical knowledge and practical skills providing additional qualifications and training for those already working in a health-related field, for those looking for first-time training or for those trying to bridge the gap between different stages of academic study. Health courses in Cdea can be delivered in a variety of ways, and students can choose from full-time (Dietetic) or part-time study (Social Care). Our teachers, especially those in the healthcare area, combine their teaching duties at Cdea with their work at elderly persons' homes, hospitals and psychiatrists' and psychologists' clinics. This provides their teaching work with a sound practical basis.

The college also work with the following educational and governmental institutions on getting people into the workforce and providing on the job training for companies: The Basque Government, The Government of Gipuzkoa, Hobetuz Basque Government in-service training initiative, Lanbide the Basque Government employment service and European projects. The college is involved in a wide spectrum of activity form local to European levels.

What are the activities and experience of the organisation in the areas relevant for this project? What are the skills and/or expertise of key persons involved in this project? Please explain how the organisation brings an essential added value to the project.

#### Official Certificate

Cdea's training programme conforms to the standards required by the Official Healthcare Certificate for Dependent Persons in Public Institutions, a prerequisite for working in the health sector. The college currently offers training courses for working professionals, the unemployed and company employees. The course includes a cross disciplinary module that seeks to broaden students' awareness of the illnesses that appear as a result of neurodegenerative processes and subsequently affect the nervous system. The module devotes special attention to Alzheimer's and Parkinson's diseases as well as others related to neurodegeneration and the normal aging process.

#### Key staff

1. María José Irastorza- Person in charge of European projects at Cdea College. She has ample experience in the management of former LLL Programmes (Comenius, Leonardo and Erasmus projects) and current KA2 and KA1.
2. Paloma Enríquez, Cdea College manager and person in charge of the financial area of all European projects. She manages the finances of all the European projects conducted at the college.
3. M<sup>a</sup> José Moreno: More than 15 years experience in project management and consultancy. Specialist in universal accessibility, ageing and built environment, particularly in design for dementia. She has managed several R+D projects, both national and international, regarding to ageing, including background in training too.
4. Merche Puy, Personal Assistant and European Projects Officer – responsible for all financial controls – preparation of claims and maintaining financial records on EC projects.

Has your organisation participated in a European Union granted project in the 3 years preceding this application?

Yes

Please indicate:

EU Programme	KA103
Year	2018
Project Identification or Contract Number	2018-1-ES01-KA103-046813
Applicant/Beneficiary Name	CDEA/CDEA
EU Programme	KA103
Year	2017
Project Identification or Contract Number	2017-1-ES01-KA103-035792
Applicant/Beneficiary Name	CDEA/CDEA



EU Programme	KA103
Year	2016
Project Identification or Contract Number	2016-1-ES01-KA103-023258
Applicant/Beneficiary Name	CDEA/CDEA

EU Programme	KA3
Year	2018
Project Identification or Contract Number	2018-1-PT-EPPKA3-VET-JQ
Applicant/Beneficiary Name	INSIGNARE/CDEA

EU Programme	KA202
Year	2016
Project Identification or Contract Number	2016-1-DK01-KA202-022334
Applicant/Beneficiary Name	SOSU OSTJYLLAND/CDEA

EU Programme	KA202
Year	2016
Project Identification or Contract Number	2016-1-ES01-KA202-024934
Applicant/Beneficiary Name	CDEA/CDEA

## Partner Organisations

PIC	950680414
Legal name	Estrategia y Organización SA
Legal name (national language)	EOSA
National ID (if applicable)	A36196418



Department (if applicable)	n.a.
Acronym	Estrategia y Organización SA
Address	Doutor Cadaval 5
Country	Spain
P.O. Box	
Postal Code	36202
CEDEX	
City	Vigo
Website	www.eosa.com
Email	Info@eosa.com
Telephone	+34986419922, +34669013213
Fax	+34986419122

## Profile

Type of Organisation	Small and medium sized enterprise
Is the organisation a public body?	No
Is the organisation a non-profit?	No

## Associated Persons

### Legal Representative

Title	Mr
Gender	Male
First Name	Antonio María
Family Name	De la Cruz De la Rosa
Department	n.a.
Position	Chief executive officer CEO



Email	adelacruz@eosa.com
Telephone	+34986419922
Preferred Contact	No
If the address is different from the one of the organisation	No

## Contact Person

Title	Mr
Gender	Male
First Name	Jacobo
Family Name	Santiago Amoedo
Department	European Projects
Position	Eu Projects Consultant
Email	jsantiago@eosa.com
Telephone	+34986419922
Preferred Contact	Yes
If the address is different from the one of the organisation	No

## Background and Experience

Please briefly present the organisation/group (e.g. its type, scope of work, areas of activity and if applicable, approximate number of paid/unpaid staff, learners and members of the group).

EOSA was founded in 1993 as a firm specialized in strategic consultancy and professional training, targeting both the public (from local to national level) and private sectors. Nowadays, the team is integrated by around 40 professionals, gathering altogether a great expertise. Almost all of the senior consultants at the company combine advice / consulting services with training and learning activities. The organization works with public bodies and private entities in the development of efficient solutions, tailored to the customer's needs. The core fields of expertise, backed by a large number of references from the projects carried out, are: Strategic planning; Public funds and EU-supported project management; Economic promotion and employment; HR and Organizational development; Recruitment services; Reports and observatories; ICT solutions; Innovation; Environment; Internationalization; Communication & Marketing; Professional training services.

Among these different areas, EOSA has created in recent years the area of Innovation (R&D) and ICT solutions, believing that the creation and design of innovative aspects is already a necessity in any development. In addition this philosophy and methodology is applied in the development of the newest ICT products. The main services are:

- Training: Broad experience in providing face to face, e-learning and b-learning in a wide variety of areas.
- ICT projects: Project design and application for funding; supporting in the management of projects; training and quantification of R&D equipment.
- Implementation consultancy: management of R&D projects and measurement of the impact of evaluation projects.
- Computer applications and apps: Development of databases, development of geographic information systems, development of competitive surveillance systems and mobile applications.
- Web: Design, programming (Drupal, Joomla, CSS, Sugar, PHP ...), web optimization and positioning, content maintenance.
- Communication: Events management and organisation, dissemination campaigns in traditional and social media, production of materials, etc.

EOSA is well established all over the country, cooperating with entities from almost all regions of Spain and Portugal as well as from other countries through cooperation projects.

Our head offices are located in Vigo (Spain), although our network of partners and collaborators operate at a global scale.

What are the activities and experience of the organisation in the areas relevant for this project? What are the skills and/or expertise of key persons involved in this project? Please explain how the organisation brings an essential added value to the project.

EOSA will contribute to project purposes by providing its broad experience in both the management of European Programmes and its expertise in the development and provision of methodologies and state of the art tools for training and educational purposes.

In this regard, EOSA will play an active role in all the outputs to be produced in the project, especially in those more related to the development of IT tools for the proper provision and evaluation of the training issues.

On the other hand, EOSA will share with the rest of the project partners the knowledge acquired as an active player in the European project field, proposing trendy approaches to address project purposes.

The expertise of the organization within the adult education field will also benefit the project development. In this regard, EOSA has been developing in the recent years a wide variety of training actions addressed to the adult target public, using state-of-the art and user-friendly tools and methodologies, in addition to the participation in transnational projects in this specific field, as it is the case of ERASMUS + project SLIDE, related to the digital storytelling method training.

In addition, EOSA will also contribute to the impact of the project in its area of influence and beyond, multiplying its impact due to its broad network of collaborators and stakeholders and its communication department and channels.

#### Key staff

EOSA is composed of a multidisciplinary team with broad experience in both the management of EU-funded projects and the development and provision of training materials, methodologies and tools.

- Ms. Monica Campos Vázquez: Bachelor of Political Science and Administration. Master in Management of Human Resources. Master in Business Administration and BA in Business Administration. Since 2007 manager of the European projects department. Among other tasks she has designed and had the responsibility for management and evaluation of numerous European Projects. She has been in charge of the evaluation and auditing of the training programmes of the ESF in Galicia.
- Mr. Moisés Castro Serrano: Bachelor in Business Administration. University of Wales - Escuela de Negocios Caixanova de Vigo. Higher Diplome in Informatic Systems. He is experienced in diverse elearning projects development and manager of streaming video for several institutions (Government of Castilla y Leon, CDTIC, OCATEN).
- Mr. Jacobo Santiago Amoedo: Bachelor in Business Administration and Postgrade degree in European Policies and Cooperation by the University of Vigo. More than 8 year in European Programmes related to educational and training purposes, especially under ERASMUS + Programme in both vocational training and adult education field.

Has your organisation participated in a European Union granted project in the 3 years preceding this application?

Yes

Please indicate:

EU Programme

ERASMUS +

Year

2017

Project Identification or Contract Number

2017-1-PL01-KA204-038615

Applicant/Beneficiary Name

Fundacja Integracji Społecznej FIS

## Project Description

## Priorities and Topics

Please select the most relevant horizontal or sectoral priority according to the objectives of your project.

**ADULT EDUCATION:** Extending and developing the competences of educators and other personnel who support adult learners

If relevant, please select up to two additional priorities according to the objectives of your project.

**HORIZONTAL:** Supporting individuals in acquiring and developing basic skills and key competences

**VET:** Supporting the uptake of innovative approaches and digital technologies for teaching and learning

Please comment on your choice of priorities.

This project includes activities that strengthen cooperation and networking between organizations; the partner mix is multi-sectoral (VET, Adult Education, NGOs and SMEs). It is intended to increase the accessibility to adult education and to provide innovative solutions to key competence training; training of the teachers (and trainers) will also occur; the IT teachers targeted by this project will mainly deliver training to disadvantaged groups, like older people.

New practices for adults education will be shared by the partnership; the teaching methods and pedagogy of working with elders is studied and applied. The development of e-learning objects will involve the teachers/trainers. They will also be involved in developing curricula; this will be a new experience and valuable to them in their careers. These courses will involve and focus on new methodologies and tools for IT trainers in training older people, which includes open educational resources (OER), a requirement of the Erasmus+ program.

Europe is facing a number of urgent tasks: restoring economic recovery, tackling unemployment, enhancing social cohesion; giving radicalization and violence priority attention. At the same time, Europe must address long-term challenges such as ageing, adjusting to the digital era and competing in the global, knowledge-based economy. To this end, the Commission announced a reduced number of priorities (6 from 13) for EU 2020 (September 2015). This project addresses the following:

- Strong support for educators, which is covered by the priority “ADULT EDUCATION: Extending and developing the competences of educators and other personnel who support adult learners”

**ADULT EDUCATION: Extending and developing the competences of educators and other personnel who support adult learners**

Teachers/educators face rapidly changing demands; well trained teachers/educators can help adult learners develop the competences they need in a global labour market based on ever higher skill levels, and evidence shows that a primary influence on learners’ performance is the quality of teaching and learning. To enhance teacher/educator training and continuing professional development (CPD), subject matter should be combined with pedagogy and practice; they also need to be trained to deal with the growing diversity of learners and to use innovative pedagogies and ICT tools in their teaching. Teachers need a strong commitment to their training: in the use of new technologies; how to cater for diversity and inclusion; and to meet the needs of disadvantaged learners, like older people.

**HORIZONTAL: Supporting individuals in acquiring and developing basic skills and key competences**  
Acquiring key competences in innovative teaching methodologies for disadvantage groups, requires innovative pedagogies and digital skills and tools; teachers’ training skills must be improved; better training competences of educators and the creation of digital, open, educational resources are both addressed by this project (OER). Open learning environments can help collaboration between educational sectors including for disadvantaged learners;

**VET: Supporting the uptake of innovative approaches and digital technologies for teaching and learning**

it is important to develop the skills of teachers/educators in the appropriate and effective use of innovative methodologies, tools and digital technology to support learning and teaching especially to disadvantaged groups like older people.





Please select up to three topics addressed by your project.

New innovative curricula/educational methods/development of training courses

Cooperation between educational institutions and business

## Project Description

Please explain the context and the objectives of your project as well as the needs and target groups to be addressed. Why should this project be carried out transnationally?

Learning & education can play a very important role in reducing age segregation, as it regulates imbalance between generations and opens up new opportunities for social inclusion to older adults. Despite the fact that there is a need for providing better opportunities for education of older adults & intergenerational education & learning, education of the elderly is still a peripheral activity today, which is reflected in the development of theory and practice of this area (in particular, the development of programs and skills of education providers for older adults). Existing research shows that the provision of education for the elderly in Slovenia and Greece is stylistic and does not respond to the diverse needs of the elderly; existing educational programs organizers are not sufficiently diverse, implementing organizations are poorly connected. The findings also show that organizers and education providers are not adequately trained to work with older adults.

The training of older adults requires andragogically well-trained providers, who are familiar with the theory and practice of adult education, know the characteristics of the life course of the members of different age cohorts and those effects on the readiness for education, understand that older adults are an extremely diverse group of adults with very different needs and require tailor-made approaches and modes of work in educational programs.

Another fact is that older people often struggle with reduced reactivity, making it harder to keep up with fast-paced technology (Eurostat, 2017). Additionally, U.S statistics show that 23% of older adults indicate that they have a physical or health condition that makes reading difficult or challenging. There are reasons to believe that those included in these statistics cannot participate fully in mainstream technology. As many as 77% of seniors report that they would require assistance were they to try and learn how to use a smartphone or tablet. The results of these surveys are clear; whatever the reason is, older people are missing out on communication technology and they need specialized training from IT trainers, who are qualified to provide them the IT knowledge with the appropriate methodologies and tools.

The main problem that IT educators are facing is that they don't have the needed skills and competences to educate older people in new technology. Educators of elderly, and specifically IT educators, need knowledge of older and contemporary image of old age in society. On one hand they are aware that older people are not all the same, that they are very different, that they are more different from each other than different members of the younger generations, but on the other hand they also know, they lack knowledge both in theory and practice on better working methods with this target group. Lot of teachers are more pedagogues (school system of teaching) than andragogists with merely basic knowledge on working methods for seniors.

Main objectives of the project are:

- Better understanding of senior expectations & needs in learning environments, focusing on IT training;
- Improved knowledge & use of pedagogical tools, new technology in educating seniors;
- Exchange of good practice among partners;
- Create the basic theoretical foundations for the implementation of education of IT to older adults;
- Get to know older adults as an extremely diverse group of adult learners for whom education is being prepared according to their needs and for them

Primary target groups of the project are adult educators, teachers, mentors, trainers, professionals in IT, who will gain necessary awareness, knowledge and pedagogical tools, will develop key competences for working with older adults & adopt practical skills for increasing the quality & efficiency of the implementation of non-formal IT programs for seniors

Secondary target group of this project are seniors who will be impacted with an increased accessibility to non-formal IT learning activities especially adapted to their needs & expectations.

For the project partners it is very important to cooperate with different peers across Europe. They will

develop & test their skill sets within an creative transnational project. They will gain new perspectives & ideas upon their methods of working within their specific fields and have the opportunity to take in new approaches from the varied consortium of partners. They will gain the skills & knowledge upon how to implement new teaching methods and tools for training seniors in new technologies. This project is carried out internationally because partners want to exchange experiences & best practices between different ways of training older people in IT. The transnational partnership will help to ensure that the project results are substantial in terms of quality & functionality, which could not be achieved by a single institution, because it should be tested by different providers in different countries & level

## What results are expected during the project and on its completion?

The expected results of the project are the followings:

- Teachers/trainers/educators will participate in curriculum design, update their skills and learn about the innovative methodologies and tools to teach older people;
- Activities on creating e-learning objects and design pedagogy for e-learning will be a new skill for most teachers/trainers;
- Innovative approaches for IT trainers in order to upgrade their skills and competences in teaching older people new technology;
- Attractive training program (with blended learning and workshops), in line with individual needs and expectations of the participants. For the creation of the training program, the specific needs of IT trainers (target group for pilot) will be taken into account;
- Development of a training program which will be accessible on the internet for free and will be used as elements in existing education and as courses for further training of IT trainers from educational organisations;
- The video that will be produced will lead to a bigger interest for the importance of training IT trainers how to train older people in new technology (specific skills and competences are needed);
- Exchange of good practices in general among the project partners at national and international level;
- Experience in organizing common learning and training activities for work place and education together;
- Increased skills among the staff in the participating organizations in relation to participation in international cooperation;
- Establishment of permanent fora/channels/procedures which will ensure that the exchange of experiences and continuous communication between education community will not end with the end of the project but will continue as permanent activities.
- Good financial controls;
- Reports available on time (12 months and end of project);
- Monitoring budgets during project by co-coordinator;
- Good implementation control;
- Internal Evaluation Reports available on time. Evaluation reports will be produced for each meeting and various intellectual outputs, as detailed throughout. There will be many evaluation reports: There will be meetings evaluations, product and output evaluations, evaluations of the project management, evaluations of the training, by both teacher/trainers and participants etc.;
- Communication Strategy per country;
- Local and regional dissemination by all partners;
- Newsletters (every four months);
- Updated website (from the beginning of the project until the end);
- Brochure;
- Networking between partners and other organizations, institutions, authorities etc.;
- Press Releases;
- Articles;
- six Multiplier Events;
- Minimum 100 IT trainers to be trained how to teach new technology to older people in total: 60 IT trainers in Slovenia, Denmark and Greece (20/country) and 40 IT trainers in Spain (1 pilot in San Sebastian and 1 pilot in Vigo);
- Minimum 20 teachers/trainers in total: 12 teachers/trainers in Slovenia, Denmark and Greece (4/country) and 8 teachers/trainers in Spain (1 pilot in San Sebastian and 1 pilot in Vigo);

In what way is the project innovative and/or complementary to other projects already carried out by the participating organisations?

The innovation of Slow Learning project stands in:

1) Systematization of tools and knowledge for IT teachers/trainers of older people, through a communication among the public and private stakeholders involved in the educational chain. In fact, the activities and the outputs foreseen by the project are the result of a reflection and comparison among the project partners, defined by the specific needs of IT trainers of older people and the stakeholders/education community which have an experience in this field.

For this reason the project proposes to:

- Answer to the individualized needs of IT trainers of older people, through actions for the collection and analysis of good practices in use in the participants countries and in Europe for teaching strategies and methodologies for training older people in new technologies;
- Systematize the emerged experiences and teaching tools under a perspective of transnational comparison (the different European partners involved)

2) The creation of a Job Profile for IT trainers of older people, Online Training for Teachers and an Online Platform. Project aims to collect the good practices in teaching older people new technologies, the innovative methodologies and the effective tools. This allows partners to empower the teaching processes and to provide the opportunity for the actors of the educational chain to enhance their knowledge and to acquire qualitative information and tools.

3) The partnership structure itself, that foresees the involvement of organisations which operate in the educational field with different approaches, experiences and expertises (University of Ptuj - Sosu Oestjylland - CDEA - EOSA), organisation for older people (Age UK) and organisations specialized in IT and training (p-consulting) is representative of a plurality of sectors, professionals and approaches. The different composition and cultural context of the partnership represent a further added value: the integration among different approaches in a strategy to operate for the overcoming of several different training strategies.

Furthermore, under the program Erasmus+ (KA2), in October 2016 begun the project "TECHSenior: Technology for helping older people remaining active and fully integrated into society" (KA202-2016-015), which aimed to create an educational program for older people in order for them to acquire basic handling skills of technology devices and software, with partners from Spain, UK, Denmark and Belgium, . The complementarity among TECHSenior project and Slow Learning project lays in the fact that, from the evaluation of trainers who implemented the pilot in TECHSENIOR project came out as result that they need to have a specialised training in specific methodologies and tools which they can use in order to teach older people, as older people have specific needs during the training procedure. Slow Learning project is aiming to fill in this gap and train IT trainers to acquire the competences and skills they need in order to be able to train effectively older people in new technologies by using innovative methodologies and tools. SOSU Østjylland, Age UK, p-consulting and CDEA participated to this project as partners; SOSU Oestjylland was the lead partner.

Moreover, University of Ptuj has in last five years worked in three project that are complementary to this project:

- "Peer to Peer Support Fostering Active Ageing" (Grundtvig, 2014). The purpose of the project was

to develop such a methodology and programs for the elderly (and to actually test them) in order to become or remain active and to help them in doing so.

- "Bepresel – Better preparation for senior life" (Erasmus+ 2017). The purpose of the project is to raise and encourage the active participation of older people in health education.

- "Digital storytelling for seniors- DS4S" (EU for citizens 2018)". Special aim was to activate seniors and raise their involvement into new media, demystifying smartphones and digital tools. Volunteer mentors (younger unemployed, IT skilled) have been involved for inter-generational and social dimension.

How did you choose the project partners and what will they bring to the project? Does it involve organisations that have never previously been involved in a Strategic Partnerships project?

The partnership consists of six partners from five countries (Slovenia, Denmark, Greece, Spain and UK). In the establishment of the partnership, our first criteria was to select partners representing education, IT expertise and older people. For Spain, we have established double partnership, with partners (CDEA/College and EOSA/SME specialized in professional training) from different regions (Basque country and Galicia), in order to spread the results of the project and to have 2 pilots at the same time in 2 different areas. From Slovenia and Denmark we have one partner from educational sector. From Greece there is only one partner which is an IT expert (technical experience with creation of e-platforms, training and audiovisual products) and has experience in training too. Finally, the partner from UK is an organisation for older people and will bring to the partnership a great experience regarding the needs of older people when they learn new technologies.

The partners have been selected for the project because they have the relevant mix of skills and experiences that identify as necessary to create the Intellectual Outputs for this project, together with the networking and dissemination skills and contacts to create appropriate multiplier events and dissemination activities to ensure wide dissemination and sustainability.

Partnership will have an Internal Evaluator. The Spanish partner CDEA will be in charge of evaluation and quality assurance. The partner has appointed an employee with more than 12 years' experience in project management and consultancy, who has managed several R+D projects, both national and international. She has been responsible for Quality Systems ISO 9001 and UNE ISO 9001, 17001-2 in different enterprises. She has worked/is working as Internal Evaluator on four Erasmus+ Project GROWMAT (2016-1-ES01-KA202-024934), TECHSenior (KA202-2016-015), S.C.O.R.E (2017-1-EL01-KA202-036352), DEAL (KA202 2018-011).

The partnership has a balance between very experienced project managers and one partner who has participated to only one EU project. The presence of experienced partners is a necessity for successful implementation of this project. The majority of the project partner organisations have already worked in national and international networks, and the majority of them have already taken part in several projects funded by the European Commission. They are thus able to work in teams, respect deadlines and responsibilities and work in an international context. However, it can also be an advantage to involve less experienced partners in a partnership as they often bring in fresh new angles and views.

The partnership consists of High Education Organisation, VET organisations, NGO and SMEs.

We have not brought any "unknown" partners into this project. We have chosen partners, who are either known by us from previous projects or recommended by other members of the network.

## How will the tasks and responsibilities be distributed among the partners?

IO1. Compendium of existing innovative and effective practices and tools in teaching technology to older people

- IO1/A1. Mapping of practices, methodologies and tools related to teaching technology to older people
- IO1/A2. Interviews with training institutions/organisations/colleges (education community)
- IO1/A3. On-line survey
- IO1/A4. Web tool

IO2. Job Profile of IT trainers of older people

- IO2/A1. Workshops with focus groups
- IO2/A2. First draft of the job profile
- IO2/A3. Finalization of the job profile

IO3. Training programme for IT trainers

- IO3/A1. Definition of the training programme (modules)
- IO3/A2. Production of training material
- IO3/A3. Validation of the training through the implementation of a short staff training activity
- IO3/A4. Design and creation of e-learning platform
- IO3/A5. Piloting at national level
- IO3/A6. Final training programme

IO4. Video for sharing the successful experiences by teachers and older people

- IO4/A1. Creation of a storyboard
- IO4/A2. Videos clips for the creation of the video
- IO4/A3. Editing and production of the video

P1: University of Ptuj

A1. Project Management

A3. Dissemination among its network and within the partnership

M1. Kick-off Meeting (1st Transnational project meeting)

E2. "New Teaching Methodologies and Tools for IT trainers of older people"

IO1/A1, IO1/A2, IO1/A3, IO1/A4

IO2/A1, IO2/A2, IO2/A3

IO3 (lead partner)

IO3/A1, IO3/A2, IO3/A3, IO3/A4, IO3/A5, IO3/A6

IO4/A1, IO4/A2

P2: Age UK

A3. Dissemination among its network and within the partnership

A9. 4 Newsletters

M3. 3rd Transnational project meeting

E5. "Training IT trainers of older people"

IO1/A1, IO1/A2, IO1/A3, IO1/A4

IO2/A1, IO2/A2, IO2/A3

IO3/A1, IO3/A2, IO3/A3, IO3/A4, IO3/A6

IO4/A1, IO4/A2

P3: SOSU Østjylland

A3. Dissemination among its network and within the partnership

A4. Risk Management Plan

M4. 4th Transnational project meeting

## E6. "Training IT trainers of older people: New Methodologies and Tools"

IO1 (lead partner)

IO1/A1, IO1/A2, IO1/A3, IO1/A4

IO2/A1, IO2/A2, IO2/A3

IO3/A1, IO3/A2, IO3/A3, IO3/A4, IO3/A5, IO3/A6

IO4/A1, IO4/A2, IO4/A3

P4: p-consulting

A2. Communication (Dissemination) and Exploitation of the Results Plan

A3. Dissemination among its network and within the partnership

A5. Project logo - Brochure - Roll Up

A6. Project Website - Social Media (creation, updating and maintenance)

M2. 2nd Transnational project meeting

## E3. "New Teaching Methodologies and Tools for IT trainers of older people"

IO1/A1, IO1/A2, IO1/A3, IO1/A4

IO2/A1, IO2/A2, IO2/A3

IO3/A1, IO3/A2, IO3/A3, IO3/A4, IO3/A5, IO3/A6

IO4 (lead partner).

IO4/A1, IO4/A2, IO4/A3

P5: CDEA

A3. Dissemination among its network and within the partnership

A7. Quality Management Plan (QMP)

C1. Short term Joint Staff Training

## E4. "New Teaching Methodologies and Tools for IT trainers of older people"

IO1/A1, IO1/A2, IO1/A3, IO1/A4

IO2 (lead partner)

IO2/A1, IO2/A2, IO2/A3

IO3/A1, IO3/A2, IO3/A3, IO3/A4, IO3/A5, IO3/A6

IO4/A1, IO4/A2

P6: EOSA

A3. Dissemination among its network and within the partnership

A8. Sustainability Plan

## E1. "Profile of IT trainer of older people"

IO1/A1, IO1/A2, IO1/A3, IO1/A4

IO2/A1, IO2/A2, IO2/A3

IO3/A1, IO3/A2, IO3/A3, IO3/A4, IO3/A5, IO3/A6

IO4/A1, IO4/A2

Partners will organize a project work group in their organization and will also interact proactively with associated partners and relevant stakeholders.



If relevant, please identify and explain the involvement of associated partners, not formally participating in the project. Please explain how they will contribute to the implementation of specific project tasks/activities or support the dissemination and sustainability of the project.

#### Slovenia

In Slovenia, 3 organizations were selected from the pool of national and local partners. They were contacted during project preparation and informed about the future common activities, and agreed on cooperation.

Association of seniors Ptuj as a strong regional NGO will assist us in providing participants at local level (seniors attending workshops) and also provide resources for inclusion of future trainers. With membership of over 500, they are a strong partner in dissemination events and will also participate during the evaluation process.

University for 3rd life period is a Slovenian association of seniors participating in lifelong learning (and other educational) activities and with its wide network of regional bodies it will assist us in dissemination efforts and also provide participants for workshops with representatives from education.

Public University of Ormož is dealing with adult education in more rural area therefore they will provide participants from challenged target groups and educators for piloting of the IT trainers, and as experienced evaluators of educational programs they will assist also in process of evaluation.

#### Denmark

The local departments of the two influential nationwide NGOs for older people: “Ældresagen” (DanAge) and “Danske Seniorer” are associated partners. They will be involved as they are representing the older people, who are our end target group: The organizations will share their deep knowledge about the end-users with us and their own experience with training of elderly. They will also be involved as local evaluators by giving feedback on the methods and material, which the project will develop for the sake of quality and usability of the project products - and last but not least for the sake of dissemination, exploitation and impact.

Aarhus Kommune will be involved as they are responsible for the elder care in Aarhus Municipality and has a big interest in the results and products the project intends to create.

Besides “AOF Skanderborg”, an association, which offers non-formal adult educational programs and training and also has experience in offering and organizing courses and trainings for elderly As a part of the AOF-Denmark they also bring in the national network that will ensure that the project will be disseminated to operators within the area of non-formal adult education/learning and training all over Denmark

#### Greece

In Greece 2 organisations were informed by p-consulting about initiated project, expected results and Intellectual Outputs: the first one was Fragility Fracture Network Greece (F.F.N. – GR), which is a very active not for profit organisation based in Patras specialized in seniors’ and the second one was VERGIS College in Patras with IT trainers. Both of them were very interested about the project and agreed to be associated partners and provide support to the following tasks:

- Panhellenic Society of Geriatrics & Gerontology
- Participation to the workshops for older people
- Participation to the video
- Participation in evaluation of the project outputs
- Participation in dissemination events
- Dissemination of the project information and results to the project stakeholders
- VERGIS College
- Participation to the interviews with experienced training providers



- Participation to the workshops with representatives from education
  - Participation to the pilot for IT trainers
  - Participation to the video
  - Participation in evaluation of the project outputs
  - Participation in dissemination events
  - Dissemination of the project information and results to the project stakeholders
- p-consulting has already experience in collaboration with both the associated partners.

## Participants

Please briefly describe how you will select and involve participants in the different activities of your project?

Participants will be selected by partners' organisations.

**EXPERTS IN TRAINING OLDER PEOPLE, PROFESSIONALS WORKING WITH OLDER PEOPLE**  
They will participate in interviews with experienced training providers, in on-line survey, in workshops with representatives from education sector, in development of the training program (e-learning) and production of the training material, in the pilot, in video, in several dissemination activities (multiplier events, final conference, workshops, face-to-face meetings etc).

Selection:

- Priority will be given to partners organizations' staff
- Open call via website and social media for piloting
- Directly through partners' contacts

Partnership will select them based on criteria (for instance motivation, creative and innovative approach to their field of work, communication skills).

The selection procedure will be decided by all partners.

The aim is to involve people who are working with older people and have experience in training them.

#### IT TEACHERS/TRAINERS/EDUCATORS

They will participate in interviews with experienced training providers, in on-line survey, in workshops with representatives from education sector, in development of the training program (e-learning) and production of the training material, in the pilot, in video, in several dissemination activities (multiplier events, final conference, workshops, face-to-face meetings etc). The purpose will to inform about the aims of the project and its outputs (main objective to participate to the pilot)

Selection:

- Open call via portals, website and social media for piloting
- Directly through training providers organizations, education community

The selection procedure will be decided by all partners, who will agree and organize the procedure of the IT trainers of older people recruitment. Each country where the pilot will take place (Denmark, Slovenia, Greece and Spain) will follow the process that will have been agreed by the partnership.

The recruitment may take place in cooperation with training organizations.

#### TEACHERS, TRAINERS, TRAINING PROVIDERS, EDUCATION COMMUNITY

They will participate in interviews with experienced training providers, in on-line survey, in workshops with representatives from education sector, in development of the training program (e-learning) and production of the training material, in the pilot, in video, in several dissemination activities (multiplier events, final conference, workshops, face-to-face meetings etc). The purpose will to inform about the aims of the project and its outputs, in order to use them (for example e-learning courses for IT trainers) in their activities

Selection:

- Priority will be given to partners organizations' staff
- Open call via website and social media for piloting
- Teachers/trainers: Directly through training providers organizations, education community

Partnership will select them based on criteria (for instance motivation, creative and innovative approach to their field of work, communication skills, experience with older people).

The selection procedure will be decided by all partners.

#### ORGANISATIONS FOR OLDER PEOPLE, OLDER PEOPLE

They will participate in workshops with older people/representatives from organisation for older



people in video, in several dissemination activities of the project (multiplier events, final conference, workshops, face-to-face meetings etc). The purpose will to inform about the aims of the project and its outputs.

Selection:

- Open call via portals, website and social media
- Directly through partners' contacts

#### INDIVIDUALS (STUDENTS etc)

Large number of individuals (students etc) are expected to be involved via their interaction with the project's social media accounts (facebook, instagram, twitter), the website, the newsletter list of the project (all partners will invite their contacts to interact with project social media account, the website, the newsletter list).

Participants with fewer opportunities: does your project involve participants facing situations that make their participation more difficult?

No

## Preparation

Please describe what will be done in preparation by your organisation/group and by your partners/group before the actual project activities take place, e.g. administrative arrangements, communication about the activities, selection of the persons, coaches, involvement of stakeholders, etc.

The project partners already started to work together in the process of preparing and developing this project proposal, in order to have a common understanding and agreement about the aims, the contents and the outcomes of the project. Several of the project partners had the opportunity to meet more times in the autumn 2018 and discuss the objectives and activities of the project. Besides, ongoing e-mail communication among all partners has been important to make everyone understand and to be committed and during the preparation of the project, Skype meetings took place.

This means that the partners are in contact already before the start of the project and the communication among them is established. This process also helped understand how each partner could contribute to the project and it will continue up to the project start.

All partners will inform their network and start involving their stakeholders and associated partners as soon as the project is granted in order to be prepared for the kick-off meeting in the best way.

Desk research has been carried out in each country to ensure the relevance of the project and a good knowledge base has been built by asking all partners to contribute with background information and past project experiences relevant to the topic of the project. This process will continue

As IOs starts immediately after the kick-off meeting in Ptuj (Slovenia) and as all partners will contribute to this activate, it is important that the staff members which will take part in IO1 are identified even before the kick-off meeting. Moreover, before the actual project activities take place, the followings will be done:

- Skype meeting and email correspondence, as a preparation for the kick-off meeting
- Signing partners contracts
- Preparing time sheets and other project document (lead partner)
- Time schedule for all the necessary meetings and actions
- Design of the project's logo and "branding" of the outputs, such as marketing materials, standardisation of report formats
- Examination of partners' resources that could be suitable for the project
- Preparation of Quality Management Plan
- Communication (Dissemination) Plan of the project
- Internally in each organization: Dissemination information about the projects, its aims and objectives.



## Management

### Funds for Project Management and Implementation

Funds for 'Project Management and Implementation' are provided to all Strategic Partnerships based on the number of participating organisations and duration of the project. The purpose of these funds is to cover diverse expenses that any project may incur, such as planning, communication between partners, small scale project materials, virtual cooperation, local project activities, promotion, dissemination and other similar activities not covered by other types of funding. A partnership may receive a maximum of 2750 EUR of 'Project Management and Implementation cost' per month

<b>Organisation Role</b>	<b>Grant per organisation and per month</b>	<b>Number of Organisations</b>	<b>Grant</b>
Applicant Organisation	500.00 EUR	1	12000.00 EUR
Partner Organisation	250.00 EUR	5	30000.00 EUR
Total			42000.00 EUR

Please provide detailed information about the project activities that you will carry out with the support of the grant requested under the item 'Project Management and Implementation'

#### Lead Organisation (Ljudska Univerza Ptuj )

Overall project management, including financial control and all kinds of support to project partners whenever needed. The overall management will ensure that all partners manage the Intellectual Outputs as described and that all outputs are delivered on time and within budget allocation. The overall project manager will work closely together with the partners managers and communicate with them – individually and/or group wise. Close cooperation with all IO leading organization. Development of Reports for Slovenian NA. The project manager will also work closely together with the evaluator.

#### Partners

- All partners will have financial managing, administration (contracts, timesheets) and reporting as well as coordinating project activities: Internal meetings with own staff, own management, own teams.
- Meetings with associated partners and other stakeholders. Each country has decided to cooperate with associate partners. There will be meetings with them to ensure their involvement in the project implementation
- Status Reports (every half year): Coordinator to produce, all partners to activate
- Participation in the continuous quality management
- Preparation, participation and follow-up of the transnational partner meetings and Joint Staff Training. Travelling. These meetings are extremely important for the common understanding of the implementation process, and a proper preparation and follow-up will take place.
- In addition, partners will have Skype meetings, e-mail correspondence and phone talks
- partners are well aware that in order to ensure a feeling of ownership in their organization, and thus to prepare the ground for the exploitation of the results during and after the project period, it is necessary that information about the project is currently spread and updated and that all employees are involved as much as possible. The partnership is a mix of small and very big organizations, but for both types, this is essential for the sustainability of the project results. The big partner organizations in the partnership already have the infrastructure for dissemination of information and these will be used (organization web sites, Facebook and Twitter, internal communication platforms such as 365 and of course staff meetings).
- Throughout the project period, we will have a focus on DISSEMINATION: Internal as well as external. Dissemination activities will be carried out throughout project. p-consulting will be leading partner. All partners must participate.
- Country dissemination plan and country exploitation plan as well as dissemination and exploitation reports will be developed
- Project website will be established and hosted by p-consulting (creation, updating and maintenance). Updates to the project website will be given from all partners. Input will be delivered for the Erasmus+ Dissemination Platform.
- Creation of logo (by p-consulting)
- Translation of sections of website and delivering news to the website of the project (in all partners language)
- Dissemination contact lists will be made by each partner
- Project newsletters will be produced (by Age Uk)
- Project brochure to be distributed at all events as appropriate will be developed, translated to all partner languages and printed by the partners.
- Dissemination of the project through social media/social networks, platforms and websites.
- Participation in conferences and seminars relevant for this project



- Each country will have a Multiplier Event: planning, finding people to assist with organization, location, speakers/agenda, publicity, press
- Translation of materials for trainings and for website and brochure

#### Activities

- A1. Project Management - Ljudska univerza Ptuj
- A2. Communication (Dissemination) and Exploitation of the Results Plan - p-consulting
- A3. Dissemination among its network and within the partnership - all partners
- A4. Risk Management Plan - SOSU Østjylland
- A5. Project logo - Brochure - Roll Up - p-consulting
- A6. Project Website - Social Media (creation, updating and maintenance) - p-consulting
- A7. Quality Management Plan - CDEA
- A8. Sustainability Plan - EOSA
- A9. Newsletters - Age UK

## Transnational Project Meetings



Transnational project meetings: how often do you plan to meet, who will participate in those meetings, where will they take place and what will be the goal?

Transnational Project Meetings will be held regularly during the project lifetime, with the participation of those involved in the elaboration and implementation of the project activities.

Four Transnational Project Meetings have been planned:

Kick-off Meeting (11/2019 - Ptuj, Slovenia)

OBJECTIVES: to establish a good partnership and build good basis to start the common project work & deliver the detailed knowledge to the partners to understand better the objectives of the project, the expected results and products and the working plans (including project administration and deadlines). During kick-off meeting, partners will agree about the:

- Quality Management Plan
- Communication (Dissemination) Plan
- Risk Management Plan
- Sustainability Plan
- Exploitation of the Results Plan
- the project logo

Partners will also set up the next steps for IO1 - IO2 (mapping of practices, methodologies and tools related to teaching technology to older people, organisation of workshops and interviews, on-line survey)

An allowance has been made for 2 personnel per partner (12 participants in total)

2nd Transnational Project Meeting (06/2020 - Patras, Greece)

OBJECTIVES: To discuss issues about the results of IO1 and the result of workshops with focus groups. Partners are going to use these results to discuss and agree for the development of the Job Profile.

An allowance has been made for 2 personnel per partner (12 participants in total)

3rd Transnational Project Meeting (11/2020 - Bristol, UK)

OBJECTIVES: The 3rd meeting will be held after the finalisation of Job Profile. Partners are going to discuss about the creation of the training course for the pilot. Modules and training material are going to be agreed during this meeting.

An allowance has been made for 2 personnel per partner (12 participants in total)

4th Transnational Project Meeting (9/2021 - Aarhus, Denmark)

OBJECTIVES: Presenting the results of the pilot and the overall results achieved in the life time of the project. Partners will also discuss about what is needed for the Final report and how they will ensure the sustainability of the project results. Together with the final Project Meeting, the final Conference of the project will be organised.

An allowance has been made for 2 personnel per partner (12 participants in total)

Transnational project meetings will aim at dealing with the following issues:

- assessment of the work progress and timeliness;
- consistency of the project outcomes with expected quality level;
- elaboration of possible corrective actions;
- information for the various project activities and for identifying deviations, problems etc.

The Steering Committee will be in charge of managing such issues, with the participation of the

Intellectual Output Leaders, according to a predefined agenda, prepared by the Project Lead Partner.

The meetings minutes will contain a set of updated and validated tasks and implementation guidelines for the whole project activities. The minutes will be prepared and circulated with the responsibility of Lead Partner, together with a set of reference documents for the work plan, as well as evaluation results.

The meeting minutes will report:

- a list of decisions taken;
- meeting agenda;
- attendance lists;
- participants' presentations;
- working documents

Please specify the funds requested to organise the planned Transnational Project Meetings.

ID	Leading Organisation	Meeting Title	Country of Venue	Starting Period	No. of Participants	Grant
1	LJUDSKA UNIVERZA PTUJ	Kick-off Meeting	Slovenia	11-2019	12	6120.00 EUR
2	C.M. SKOULIDI & SIA E.E.	2nd Transnational Project Meeting	Greece	06-2020	12	7230.00 EUR
3	Age UK Bath and North East Somerset	3rd Transnational Project Meeting	United Kingdom	11-2020	12	6120.00 EUR
4	SOSU OSTJYLLAND	4th Transnational Project Meeting	Denmark	09-2021	12	6490.00 EUR
Total					48	25960.00 EUR

## Transnational Project Meetings Details 1

Meeting Title

Kick-off Meeting

Leading Organisation

LJUDSKA UNIVERZA PTUJ

**Starting Period**

11-2019

**Country of Venue**

Slovenia

<b>Id</b>	<b>Sending Organisation</b>	<b>Country of the Sending Organisation</b>	<b>No. of Participants</b>	<b>Distance Band</b>	<b>Grant per Participant</b>	<b>Grant</b>
1	Age UK Bath and North East Somerset	United Kingdom	2	100 - 1999 km	575.00 EUR	1150.00 EUR
2	SOSU OSTJYLLAND	Denmark	2	100 - 1999 km	575.00 EUR	1150.00 EUR
3	C.M. SKOULIDI & SIA E.E.	Greece	2	100 - 1999 km	575.00 EUR	1150.00 EUR
4	CENTRO DE FORMACION DE ADMINISTRACION Y HOSTELERIA SL	Spain	2	100 - 1999 km	575.00 EUR	1150.00 EUR
5	Estrategia y Organización SA	Spain	2	>= 2000 km	760.00 EUR	1520.00 EUR
6	LJUDSKA UNIVERZA PTUJ	Slovenia	2	0 - 99 km	0.00 EUR	0.00 EUR
<b>Total</b>						<b>6120.00 EUR</b>

**Transnational Project Meetings Details 2**
**Meeting Title**

2nd Transnational Project Meeting

**Leading Organisation**

C.M. SKOULIDI &amp; SIA E.E.

**Starting Period**

06-2020

## Country of Venue

Greece

<b>Id</b>	<b>Sending Organisation</b>	<b>Country of the Sending Organisation</b>	<b>No. of Participants</b>	<b>Distance Band</b>	<b>Grant per Participant</b>	<b>Grant</b>
1	LJUDSKA UNIVERZA PTUJ	Slovenia	2	100 - 1999 km	575.00 EUR	1150.00 EUR
2	Age UK Bath and North East Somerset	United Kingdom	2	>= 2000 km	760.00 EUR	1520.00 EUR
3	SOSU OSTJYLLAND	Denmark	2	>= 2000 km	760.00 EUR	1520.00 EUR
4	CENTRO DE FORMACION DE ADMINISTRACION Y HOSTELERIA SL	Spain	2	>= 2000 km	760.00 EUR	1520.00 EUR
5	Estrategia y Organización SA	Spain	2	>= 2000 km	760.00 EUR	1520.00 EUR
6	C.M. SKOULIDI & SIA E.E.	Greece	2	0 - 99 km	0.00 EUR	0.00 EUR
<b>Total</b>						<b>7230.00 EUR</b>

## Transnational Project Meetings Details 3

## Meeting Title

3rd Transnational Project Meeting

## Leading Organisation

Age UK Bath and North East Somerset

## Starting Period

11-2020

## Country of Venue

United Kingdom

<b>Id</b>	<b>Sending Organisation</b>	<b>Country of the Sending Organisation</b>	<b>No. of Participants</b>	<b>Distance Band</b>	<b>Grant per Participant</b>	<b>Grant</b>
1	LJUDSKA UNIVERZA PTUJ	Slovenia	2	100 - 1999 km	575.00 EUR	1150.00 EUR
2	SOSU OSTJYLLAND	Denmark	2	100 - 1999 km	575.00 EUR	1150.00 EUR
3	C.M. SKOULIDI & SIA E.E.	Greece	2	>= 2000 km	760.00 EUR	1520.00 EUR
4	CENTRO DE FORMACION DE ADMINISTRACION Y HOSTELERIA SL	Spain	2	100 - 1999 km	575.00 EUR	1150.00 EUR
5	Estrategia y Organización SA	Spain	2	100 - 1999 km	575.00 EUR	1150.00 EUR
6	Age UK Bath and North East Somerset	United Kingdom	2	0 - 99 km	0.00 EUR	0.00 EUR
<b>Total</b>						<b>6120.00 EUR</b>

## Transnational Project Meetings Details 4

Meeting Title

4th Transnational Project Meeting

Leading Organisation

SOSU OSTJYLLAND

Starting Period

09-2021

Country of Venue

Denmark



<b>Id</b>	<b>Sending Organisation</b>	<b>Country of the Sending Organisation</b>	<b>No. of Participants</b>	<b>Distance Band</b>	<b>Grant per Participant</b>	<b>Grant</b>
1	LJUDSKA UNIVERZA PTUJ	Slovenia	2	100 - 1999 km	575.00 EUR	1150.00 EUR
2	Age UK Bath and North East Somerset	United Kingdom	2	100 - 1999 km	575.00 EUR	1150.00 EUR
3	C.M. SKOULIDI & SIA E.E.	Greece	2	>= 2000 km	760.00 EUR	1520.00 EUR
4	CENTRO DE FORMACION DE ADMINISTRACION Y HOSTELERIA SL	Spain	2	100 - 1999 km	575.00 EUR	1150.00 EUR
5	Estrategia y Organización SA	Spain	2	>= 2000 km	760.00 EUR	1520.00 EUR
6	SOSU OSTJYLLAND	Denmark	2	0 - 99 km	0.00 EUR	0.00 EUR
<b>Total</b>						<b>6490.00 EUR</b>

## Project Management

## How will you ensure proper budget control and time management in your project?

The project manager from the coordinating partner Ljudska Univerza Ptuj has many years' experience of management of projects, including EU projects, and will be responsible for the coordination of the overall project activities. This includes making sure that all tasks and deadlines are clear to all partners, that activities are carried out in time and that the project expenses are within the budget. The project manager will work closely together with the financial manager at Ljudska Univerza Ptuj.

After having signed the contract with the Slovenian National Agency, the lead partner will make contracts with each partner, stating the responsibilities of the coordinator and the partner.

Each partner will deliver status reports every every half year (4 in total) to the lead partner (Ljudska Univerza Ptuj ). The report will contain activity report, financial report and dissemination report . This will make it possible for project manager to make budget control both on hours and euro. This will ensure an ongoing and close budget control.

A Steering Committee will be established and will include one member of each organization, who will be in charge of taking decisions about and taking care of the project's development. The Steering Committee acts as a body using various methods of regular communication; formal meetings with a pre-set agenda, skype calls and email.

In order to make sure that all tasks, deadlines and resource-division are clear to all partners, a overall work plan will be developed at the kick-off meeting of the project, to summarize the main steps to be taken, tasks to be accomplished, results to be achieved in the project period and the accompanying resources.

For each IO, a more detailed work plan will be developed in cooperation between the lead partner and the IO leading organization.

At the kick-off meeting, a detailed budget for resources to be used within the project period will be presented by the lead partner and discussed and agreed on among the partners.

Mobility Tools will be used as required.

At the kick-off meeting, the project partners will also agree on deadlines for responses to emails sent among partners, in order to ensure a frequent and smooth communication within the partnership.

How will the progress, quality and achievement of project activities be monitored? Please describe the qualitative and quantitative indicators you will use. Please give information about the involved staff, as well as the timing and frequency of the monitoring activities.

The partnership has decided to have an Internal Evaluator for the Slow Learning project : The Spanish partner CDEA will be in charge of evaluation and quality assurance. The partner has appointed an employee with more than 12 years' experience in project management and consultancy, who has managed several R+D projects, both national and international. She has been responsible for Quality Systems ISO 9001 and UNE ISO 9001, 17001-2 in different enterprises. She has worked/is working as Internal Evaluator on four Erasmus+ Project GROWMAT (2016-1-ES01-KA202-024934), TECHSenior (KA202-2016-015), S.C.O.R.E (2017-1-EL01-KA202-036352), DEAL (KA202 2018-011).

CDEA will obviously work closely with Ljudska Univerza Ptuj as lead partner and with all partners. Quality Management Plan (QMP) will be produced from the beginning of the project, will be agreed to the Kick-off meeting and will include:

- Description of the particular roles and responsibilities of every partner and their relation to Quality Management;
- Quality work plan. Defined quality standards for the documentation;
- Initial schedule of timing and frequency of the monitoring activities;
- Evaluation questionnaires

Quality assurance will include the following tasks:

- Checking the expected outcomes and deliverables from the IOs and the timetable and resources for each milestone leading to the outcomes;
- Creating the indicators for different milestones. Deciding with the coordinator the actions needed according to the outcomes of the indicators;
- Producing a quality report every half year (4 in total) and a final quality report by the end of the Project for the final report.

Project meetings and project management will be evaluated by all participants. IOs will be also evaluated. Time has been allowed on most IOs for evaluation by the recipients, trainers or other personnel. The training course and video created will be formally evaluated by peers. Internal Evaluator will advise the methods for the evaluation.

The aim of QMP is:

- Continuous improvement;
- Achieve greater consistency in the activities involved and the expected outputs;
- Reduce mistakes;
- Increase efficiency by improving use of time and resources;
- Improve participants satisfaction;
- Achieve the aims of the project effectively;
- Improve processes

The evaluation of the products will be conducted by project partners, overseen by CDEA for quality control guidance. Each product will be produced by a lead partner, evaluation, peer and technical specialist. All partners will be engaged in the quality evaluation and relevance of the output. The usability of the products, such as the training course or the videos created, will be evaluated by partners. Associated partners and other relevant stakeholders will be invited to comment and give suggestions for improvements. All evaluations will be documented.



Indicators will be described in details in the QMP, but some are developed already:

Quantitative indicators:

- Number of IT teachers/trainers/educators participating;
- Number of experts in training older, professionals working with older people;
- Number of teachers/trainers/training providers;
- Number of good practices compiled and analyzed by the partners;
- Number of good practices selected and shared;
- Associated partner's number of contributions and feedback;
- Training course material and tools developed;
- Number of changes or adaptations after the piloting;
- Number of views of the video/videos created;
- Number of delegates at multiplier events;
- Number of project website hits by country;
- Number of likes and shares to project Facebook account;
- Number of links with partners' website and other relevant websites;
- Number of resources and project publications;
- Number of project brochure distributed;
- Number of press releases, articles, newsletters;
- Number of radio/tv interviews and other communications;
- Number of local, regional, national and European organisations for adult education involved in or showing interest in the project;
- Number of links with local, regional, national and European institutions working with older people;
- Number of policy makers and other stakeholders expressing interest in the project products;
- Number of stakeholder meetings and seminars during which the project products are disseminated;

Qualitative indicators

- Project deliverables and milestones – planned and actual;
- Training evaluation feedback from target groups - New skills obtained - Utility of new skills;
- Participation and commitment of resources;
- Feedback from target groups and actions taken;
- Feedback from associated partners and stakeholders and actions taken;
- Satisfaction level of learners;
- Diversity of people taking part in the videos in relation to the country;
- Degree of adaptation to the objective of the video;
- Level of interest in using project materials among stakeholders;

How will you evaluate to which extent the project reached its results and objectives? What indicators will you use to measure the quality of the project's results?

Every result of the project will be assessed by quantitative and qualitative indicators.

Indicators will be described in details in the Quality Management Plan, but some has been developed already:

Quantitative indicators:

- Number of good practices compiled and analysed by the partners;
- Number of good practices selected and shared;
- Training course material and tools developed;
- Number of changes or adaptations after the piloting;
- Number of views of the video created;
- Number of delegates at multiplier events;
- Number of resources and project publications;
- Number of seminars, conferences, workshops, forums, focus groups etc in which partners participated and disseminated the project;
- Number of press releases and articles in newspapers, portals etc
- Number of newsletters;
- Number of radio interviews and other communications;
- Number of local, regional, national and European adult organisations involved in or showing interest for the project;
- Number of links with local, regional, national and European institutions for older people;
- Number of stakeholder meetings, during which the project products are disseminated.

Qualitative indicators

- Training evaluation feedback from target groups; New skills obtained. Utility of new skills;
- Feedback from target groups and actions taken;
- Feedback from associated partners and stakeholders and actions taken;
- Satisfaction level of trainees;
- Diversity of people taking part in the videos in relation to the country;
- Degree of adaptation to the objective of the video;
- Level of interest in using project materials among stakeholders.

What are your plans for handling risks which could happen during the project (e.g. delays, budget, conflicts, etc.)?

An initial Risk Management Plan will be released at month 2, detailing:

- (i) identification of the risks of any nature that might occur in the project and the measures to offset or prevent occurrences of such risk
- (ii) assessment of the probability of occurrence and likely severity of each risk and its potential impact on the project
- (iii) identification of measures to minimize the impact of the risk should it nevertheless occur.

Type of risk and measures foreseen:

1. Delay in achieving milestones / Need for assignment of unanticipated tasks.

- Flexible planning of interim milestones and constant review of progress based on internal draft deliverables release.

- IO leaders will be supported by other partners (even not necessarily involved initially) with resources to produce the deliverables in time. The Coordinator or IO leaders may suggest re-planning of (low-level) activities.

2. Communication problems among partners.

- Common meetings (especially virtual) will be held for continuous peer-to peer contacts among partners.

- Strong leadership at IO and project level.

- Communication support (co-operative tools & good practices) will be made available.

3. Disagreement among partners

- The Coordinator will establish communication flows and calling to bilateral meetings if necessary for final decisions.

- Conflicts will be solved by the Coordinator. This risk is also mitigated by the history of collaboration between several project key partners

4. UK leaves the EU with no agreement in place.

- Project has a partner from UK and in case UK leaves the EU with no agreement in place and UK government will not cover the payment of awards to UK applicants then the activities of UK partner will be done by the other partners (there won't be a problem with the pilot, as UK partner won't pilot the e-learning training course) and the 3rd Transnational Project Meeting, which is planned to be organised by Age UK in Bristol (UK), will be organised by EOSA in Vigo (Spain).



## Implementation

Please explain how will the project activities lead to the achievement of the project objectives and delivery of the planned results?

Main objectives of Slow Learning project are:

- Better understanding of senior expectations & needs in learning environments, focusing on IT training;
- Improved knowledge & use of pedagogical tools, new technology in educating seniors;
- Exchange of good practice among partners;
- Create the basic theoretical foundations for the implementation of education of IT to older adults;
- Get to know older adults as an extremely diverse group of adult learners for whom education is being prepared according to their needs and for them

Slow Learning project will last for 24 months and is structured in the following activities to meet the above mentioned objectives:

#### A1. Project Management (M1-M24+2)

This activity will be carried out from Lead Partner since the approval of the project, until some months after the end, in order to prepare the final report for the National Agency. This activity assures effective and smooth cooperation among partners, prevention and solution of possible problems incurred, monitoring of activities and impact, attainment of the planned goals of the project.

The list of deliverables for this activity is the following: Steering Committee; Secure extranet system; Management Handbook; Project meetings face-to-face and via Skype; Project Management Handbook (Excel file for reporting, Progress reports, Interim and Final reports).

#### A2. Communication (Dissemination) and Exploitation of the Results Plan (M1-M3)

This activity will be carried out the three first months since the approval of the project. p-consulting will produce the Communication (Dissemination) Plan of the project which will be presented to the Kick-off Meeting and all partners will agree on it and all the adjustments will be made. Moreover all partners will prepare, as annex to Communication (Dissemination) Plan of the project, a Dissemination Plan for their country. Communication (Dissemination) Plan assures target groups know and use the project and the IOs developed.

List of the results: Dissemination Plan; Exploitation plan; Post exploitation Plan

#### A3. Dissemination among its network and within the partnership (M1-M24) (all partners)

This activity will be carried out during the implementation of the project and all partners will be responsible in their countries for the dissemination activities which will be carried out.

List of the results: Progress dissemination reports; Participation - presentation of the project to Multiplier Events, seminars, conferences, workshops, focus groups, face to face meetings, forums etc; Articles about the project to social media, newspapers, portals etc; Publications; Interviews; 1 page on the website of every partner describing and linking the project website;

#### A4. Risk Management Plan (M1-M3)

This activity will be carried out by SOSU Østjylland. Partner will produce the Risk Management Plan of the project which will be presented to the Kick-off Meeting and all partners will agree on it and all the adjustments will be made.

List of the results: Risk Identification; Risk Analysis; Risk Response Planning; Risk Monitoring, Controlling and Reporting;

#### A5. Project logo - Brochure - Roll Up (M1-M3)

This activity will be carried out by p-consulting. Partner will produce the project logo, brochure and

roll up, which will be presented to the Kick-off Meeting and all partners will agree on it and all the adjustments will be made. Project logo will be in project webpage, brochure, reports, ppts, publications etc. Brochure and roll up will be used in dissemination activities

#### A6. Project Website - Social Media (creation, updating and maintenance) (M1-M24+5 years)

This activity will be carried out by p-consulting since the approval of the project, until 5 years after the end of the project. This activity assures that target groups will know and use the project and the IOs developed by the project during and after project life span. The activity is necessary for the sustainability of the project results.

#### A7. Quality Management Plan (M1-M24)

This activity will be carried out by CDEA. The QMP, internal evaluation and quality management of the project aims to assure the quality of implementation of the project tasks and results and the continuous improvement.

List of the results: Quality management plan; Self-evaluation questionnaires; Quality reports every meeting with self-evaluation results; Intellectual outputs evaluation; Evaluation reports (every half year, interim and final)

#### A8. Sustainability Plan (M1-M3)

This activity will be carried out by EOSA. Partner will produce the Sustainability Plan, which will be presented to the Kick-off Meeting and all partners will agree on it and all the adjustments will be made.

List of the results: Actions to be taken; Strategies; Recourses needed

#### A9. Newsletters (M6-M12-M18-M24)

This activity will be carried out by Age UK. 4 newsletters will be produced, informing target groups for the project implementation and results.

## How will you communicate and cooperate with your partners?

All the involved organisations to Slow Learning project have already developed joined experiences, as partners to other EU projects, so the cooperation level among them is already strong. The cooperation among partners will be strengthened more, during the project implementation.

During the kick-off meeting, a contract among partners will be signed, in which will be established specific partners agreements. Specifically, the contract will include:

- detailed description of the rules assigned to the Lead Partner and the other partners within the workgroup and in relation to the external activities;
- clear structuring of the work plan and the deadlines, as introduced in the project proposal;
- clear division of the roles and responsibilities of each partner.

Furthermore, communication and budgeting activities will be regulated by the Handbook Of the Project, developed and validated by the partners during the first phase of the implementation of the project.

For successful communication among them, partners will use the following tools and methodologies:

- periodic skype meeting among the Lead Partner and each partner and among the whole consortium;
- e-mail exchange;
- intranet space;
- whatsapp;
- phone calls

During the project will be used the followings documents models:

- Minutes of skype meetings;
- Minutes of face to face meetings among partners;
- Minutes of Transnational Project Meetings;
- Reports of the activities (every six months);
- Reports for the financial aspects (every six months);
- Presences Sheets;
- Models for presentations (for example power point).

At the same time a database with all the available information on the topic will be established to enable all partners to obtain relevant sources of information.

Have you used or do you plan to use eTwinning, School Education Gateway, EPALE or the Erasmus+ Project Results Platform for preparation, implementation or follow-up of your project? If yes, please describe how.

Yes, we did use EPALE, Erasmus+ Project results platform in previous projects, and will do the same with Slow Learning project.

Lead Partner of the project, is already an experienced publisher on EPALE online platform and will assist all other partners (if needed) to use the opportunity EPALE offers to:

- Explore issues on techniques, methodologies and tools for IT trainers to train older people;
- Browse articles and blog posts by keyword, author, or organisations involved, in order to get important information for the implementation of the project and the preparation and design of the Elearning training course;
- Reply to blog posts, respond to news articles in issues regarding the project, etc;
- Contribute to blog posts, news about resources - learning materials and dissemination events for the Slow Learning project.

For preparation purposes, some of the previous projects have been researched via Erasmus+ Project Results Platform to get better overview on the current state of selected project topic and also to get ideas for possible partnerships.

During implementation phase, EPALE will be used extensively for articles publication and also dissemination of materials and results of partner meetings. EPALE platform will also be connected (linked) to EU-OBP platform for sustainability and exploitation, since it offers (EPALE) the most extensive database of adult organizations and educators in EU area.

All project results will be included in the Erasmus+ project results platform. The project summary as well as tags will be used to enable interested users to find the information about the project easy. All products developed in the intellectual outputs will be uploaded in all available languages.

We will also provide articles and digital resources for EPALE platform since it is by far the biggest available database of adult education organizations, networks and experts in EU area, so it will be used for exploitation and dissemination purposes.



## Intellectual Outputs

Do you plan to include intellectual outputs in your project?

Yes

In case you plan to include Intellectual Outputs please describe them here.

ID	Leading Organisation	Output Title	Starting Period	Grant
O1	SOSU OSTJYLLAND	Compendium of existing innovative and effective practices and tools in teaching technology to older people	11-2019	2980 9.00 EUR
O2	CENTRO DE FORMACION DE ADMINISTRACION Y HOSTELERIA SL	Job Profile of IT trainers of older people	03-2020	2763 3.00 EUR
O3	LJUDSKA UNIVERZA PTUJ	Training programme for IT trainers	08-2020	5856 5.00 EUR
O4	C.M. SKOULIDI & SIA E.E.	Video for sharing the successful experiences by teachers and older people	02-2021	2771 0.00 EUR
Total				1437 17.00 EUR



## Output Title O1

Output Title

Compendium of existing innovative and effective practices and tools in teaching technology to older people

Output Type

Studies / analysis – Best practice guidelines / report

Start Date (dd-mm-yyyy)

01-11-2019

End Date (dd-mm-yyyy)

30-06-2020

Output Description (including: elements of innovation, expected impact and transferability potential)

The compendium will be a unique and innovative package of existing effective practices and tools in teaching technology to older people, which will ensure that information compiled in the compendium will be for the use of national training institutions/organisations/colleges who are trying to identify innovative and supporting practices and tools to work more effectively with older people.

The goal is to introduce users to the range of effective practices and tools in teaching technology to older people. The training institutions/organisations/colleges (education community), will be encouraged to browse the compendium to select approaches that meet the needs of specific types of providers (VET or AL).

This information will ultimately be available on the web and will be part of an interactive, search-able tool to link users to the evolving innovative and effective practices and tools in teaching technology to older people. This compendium is to be considered a snap shot of the current state of affairs, and should be updated regularly.

The compendium will be the key reference to adapt, update and further develop the techniques to teach technology to older people. Moreover, these “inventories” will be a good base for VET and AL operators willing to focus their activities on training older people with a more practical and innovative approach, and also for trainers to understand how and where to concentrate their efforts.

Please describe the division of work, the tasks leading to the production of the intellectual output and the applied methodology

IO1/A1. Mapping of practices, methodologies and tools related to teaching technology to older people

The main goal of this phase will be to explore the current European situation on existing innovative and effective practices and tools in teaching technology to older people. This will be done by asking partners to collect 3 good practices from their own country and 1 good practice from other EU countries (countries not involved in the partnership).

By exploring previous experiences, the partnership will gather documents and tools already tested and available for wider use to start thinking on how to innovate this available knowledge by adapting the tools, and creating training materials to suit the target group of IO3.

The collected practices will help to set the ground on which to develop the next action of this preliminary phase and from some of the outcomes and local practices detected, the partnership will be able to structure the qualitative questionnaire to be delivered to experts in teaching technology, starting the second phase of the IO1 development (IO1/A2).

IO1/A2. Interviews with training institutions/organisations/colleges (education community)

The qualitative survey will be structured by taking into consideration the relevant elements derived

from good practices/tools highlighted in the desk research. 5 interviews will be conducted at national level by each country participating in the activity, analysed and reported upon, following a specially designed qualitative semi-structured interview, consisting of open-ended questions aimed at collecting qualitative aspects and insights on practices/tools in teaching older people.

The purpose of this activity will be to explore the most effective tools and practices needed to fulfill successful training of older people in IT. In fact, during the development of these interviews, the partners agreed that it will have been fundamental to interact with experienced training providers in order to understand what they consider these tools and practices as most effective and how to become successful and reach that level.

The results of this phase will be gathered by each partner following the templates and instructions of Quality Program, which with the support of the Consortium will analyse the findings of the interviews and compose a list of the most effective tools and practices.

These will then be used as the main input for the design of the next activity in the form of an online survey through which we will try to reach a quantitative confirmation on what successful training providers proposed as the most effective tools and practices and so to structure the compendium accordingly.

#### IO1/A3. On-line survey

The purpose of the online survey will be to capture the wide views on the effective tools and practices in teaching technology to older people.

The Consortium will use the most effective tools and practices identified from the previously conducted interviews as the main input for the design of the online survey that will be the last part of planned pathway to structure the compendium. By detecting the most effective tools and practices, the partnership then will be able to create a innovative training programme for IT trainers and professionals.

The on-line survey results analysis will help to confirm or improve the answers given from the experienced training providers interviewed in the previous phase.

#### IO1/A4. Web tool

This information will ultimately be available on the web and will be part of an interactive, search-able tool to link users to the evolving on innovative practices and tools for teaching technology to older people suited for particular groups. It will be interactive, allowing to add new information and update the existing one.

Leading Organisation

SOSU OSTJYLLAND

Media

Text File  
Internet  
Other

Participating Organisations

LJUDSKA UNIVERZA PTUJ Age UK Bath and North East Somerset C.M. SKOULIDI & SIA E.E. CENTRO DE FORMACION DE ADMINISTRACION Y HOSTELERIA SL Estrategia y Organización SA

Languages

English

## Intellectual Output Budget

Please specify the staff resources which you need to produce the Intellectual Output.

<b>Id</b>	<b>Organisation</b>	<b>Administrative Support Staff</b>	<b>Managers</b>	<b>Teachers/Trainers/Researchers</b>	<b>Technicians</b>	<b>Grant</b>
1	SOSU OSTJYLLAND	0.00 EUR	0.00 EUR	7230.00 EUR	0.00 EUR	7230.00 EUR
2	LJUDSKA UNIVERZA PTUJ	0.00 EUR	0.00 EUR	3836.00 EUR	0.00 EUR	3836.00 EUR
3	Age UK Bath and North East Somerset	0.00 EUR	0.00 EUR	4708.00 EUR	0.00 EUR	4708.00 EUR
4	C.M. SKOULIDI & SIA E.E.	0.00 EUR	0.00 EUR	2740.00 EUR	1020.00 EUR	3760.00 EUR
5	CENTRO DE FORMACION DE ADMINISTRACION Y HOSTELERIA SL	0.00 EUR	0.00 EUR	5480.00 EUR	0.00 EUR	5480.00 EUR
6	Estrategia y Organización SA	0.00 EUR	0.00 EUR	4795.00 EUR	0.00 EUR	4795.00 EUR
<b>Total</b>		<b>0.00 EUR</b>	<b>0.00 EUR</b>	<b>28789.00 EUR</b>	<b>1020.00 EUR</b>	<b>29809.00 EUR</b>

### Intellectual Output Budget Details 945220187

Organisation	SOSU OSTJYLLAND
Country of the Organisation	Denmark

<b>Category of Staff</b>	<b>No. of Working Days</b>	<b>Grant per Day</b>	<b>Grant</b>
Managers	0	0.00 EUR	0.00 EUR
Technicians	0	0.00 EUR	0.00 EUR
Administrative support staff	0	0.00 EUR	0.00 EUR
Teachers/Trainers/Researchers	30	241.00 EUR	7230.00 EUR
<b>Total</b>	<b>30</b>		<b>7230.00 EUR</b>

### Intellectual Output Budget Details 948890473

Organisation LJUDSKA UNIVERZA PTUJ  
 Country of the Organisation Slovenia

Category of Staff	No. of Working Days	Grant per Day	Grant
Managers	0	0.00 EUR	0.00 EUR
Technicians	0	0.00 EUR	0.00 EUR
Administrative support staff	0	0.00 EUR	0.00 EUR
Teachers/Trainers/Researchers	28	137.00 EUR	3836.00 EUR
<b>Total</b>	<b>28</b>		<b>3836.00 EUR</b>

### Intellectual Output Budget Details 941698602

Organisation Age UK Bath and North East Somerset  
 Country of the Organisation United Kingdom

Category of Staff	No. of Working Days	Grant per Day	Grant
Managers	0	0.00 EUR	0.00 EUR
Technicians	0	0.00 EUR	0.00 EUR
Administrative support staff	0	0.00 EUR	0.00 EUR
Teachers/Trainers/Researchers	22	214.00 EUR	4708.00 EUR
<b>Total</b>	<b>22</b>		<b>4708.00 EUR</b>

### Intellectual Output Budget Details 944756915

Organisation C.M. SKOULIDI & SIA E.E.  
 Country of the Organisation Greece

Category of Staff	No. of Working Days	Grant per Day	Grant
Managers	0	0.00 EUR	0.00 EUR
Technicians	10	102.00 EUR	1020.00 EUR
Administrative support staff	0	0.00 EUR	0.00 EUR
Teachers/Trainers/Researchers	20	137.00 EUR	2740.00 EUR
<b>Total</b>	<b>30</b>		<b>3760.00 EUR</b>

### Intellectual Output Budget Details 949163528

Organisation	CENTRO DE FORMACION DE ADMINISTRACION Y HOSTELERIA SL
Country of the Organisation	Spain

Category of Staff	No. of Working Days	Grant per Day	Grant
Managers	0	0.00 EUR	0.00 EUR
Technicians	0	0.00 EUR	0.00 EUR
Administrative support staff	0	0.00 EUR	0.00 EUR
Teachers/Trainers/Researchers	40	137.00 EUR	5480.00 EUR
<b>Total</b>	<b>40</b>		<b>5480.00 EUR</b>

### Intellectual Output Budget Details 950680414

Organisation	Estrategia y Organización SA
Country of the Organisation	Spain

<b>Category of Staff</b>	<b>No. of Working Days</b>	<b>Grant per Day</b>	<b>Grant</b>
Managers	0	0.00 EUR	0.00 EUR
Technicians	0	0.00 EUR	0.00 EUR
Administrative support staff	0	0.00 EUR	0.00 EUR
Teachers/Trainers/Researchers	35	137.00 EUR	4795.00 EUR
Total	35		4795.00 EUR





## Output Title O2

Output Title	Job Profile of IT trainers of older people
Output Type	Other
Start Date (dd-mm-yyyy)	01-03-2020
End Date (dd-mm-yyyy)	30-09-2020

Output Description (including: elements of innovation, expected impact and transferability potential)

An IT trainer of older people should be able to design and deliver training programmes in information technology (IT), focusing to the special needs of older people. In addition to his IT professional skills and training, he needs to be expert in User skills. He needs to have a good knowledge of ageing regarding retention and cognitive abilities.

An IT trainer of older people has to know how to react and work with older people. There is an obstacle to learning in a mature age. With aging follows a natural deterioration of brain function, causing a progressive weakening of concentration, memory and mental flexibility. The ability to generate new synapses between neurons in response to external stimuli, such as teaching and training, declines. Acquiring new knowledge and skills therefore becomes more and more difficult with age.

Partners will work together with training organisation, IT trainers and older people, in order to define what an IT trainer of older people should be able to do. For example, it is important to:

- carry out training needs analysis
- design training programmes appropriate to the skills needed
- ensure that the learning environment and resources support learner needs
- design course materials and documents such as handouts, manuals and exercises suitable for learner needs
- deliver training programmes in formal (e.g. classroom) or online (e.g. e-learning and webinar) settings

The output will be the creation of the job profile of professionals IT trainers of older people.

Please describe the division of work, the tasks leading to the production of the intellectual output and the applied methodology

#### IO2/A1. Workshops with focus groups

In each partner country will be organised 2 workshops (1 day/workshop) with focus groups:

- 1 workshop with representatives from education (teachers/trainers)

Main aim: to identify their experience in training older people, which problems have they faced, which skills are necessary and which are the lacks in the competences and skills of IT trainers of older people

- 1 workshop with older people who have already participated in an IT training program

Main aim: to identify their experience from IT training, which problems have they faced, what do they need from their trainers and the training procedure

Methodology which will be used:

- use of common approaches and models (questionnaires for in-depth interviews, releases for privacy, models for collecting signatures etc.) for the conduct of workshop and the detection of job profile of IT trainers of older people
- analysis of participatory training needs of IT trainers of older people, starting from the direct experience of the participants people (these elements will be used in IO3);



IO2/A2. First draft of the job profile

The aim is to systematize the basic contents of the document in order to permit the project partners to evaluate if it meets the objectives set and / or if further investigation and verification should be put in place. Also in this case the role of the education community will be important for the evaluation of the obtained results.

Methodology which will be used:

- use of materials and results emerged from the workshops with IT trainers, training organisations and older people and on site observations
- selection of contents to be included in the first draft of the document

IO2/A3. Finalization of the job profile

In this phase partners will create the final version of the job profile for IT trainers of older people and will upload it to project website.

Methodology which will be used:

- first draft will be reviewed by IT trainers who have experience in working with older people, for any changes regarding the knowledge, skills, abilities etc
- Internal sharing of information and results within the partnership
- Production of the final version of job profile or IT trainers of older people

Leading Organisation

CENTRO DE FORMACION DE ADMINISTRACION Y HOSTELERIA SL

Media

Text File  
Other

Participating Organisations

LJUDSKA UNIVERZA PTUJ Age UK Bath and North East Somerset SOSU OSTJYLLAND C.M. SKOULIDI & SIA E.E. Estrategia y Organización SA

Languages

English Danish Greek Slovenian Spanish

Intellectual Output Budget

Please specify the staff resources which you need to produce the Intellectual Output.

<b>Id</b>	<b>Organisation</b>	<b>Administrative Support Staff</b>	<b>Managers</b>	<b>Teachers/Trainers/Researchers</b>	<b>Technicians</b>	<b>Grant</b>
1	CENTRO DE FORMACION DE ADMINISTRACION Y HOSTELERIA SL	0.00 EUR	0.00 EUR	4795.00 EUR	0.00 EUR	4795.00 EUR
2	LJUDSKA UNIVERZA PTUJ	0.00 EUR	0.00 EUR	5480.00 EUR	0.00 EUR	5480.00 EUR
3	Age UK Bath and North East Somerset	0.00 EUR	0.00 EUR	4280.00 EUR	0.00 EUR	4280.00 EUR
4	SOSU OSTJYLLAND	0.00 EUR	0.00 EUR	5543.00 EUR	0.00 EUR	5543.00 EUR
5	C.M. SKOULIDI & SIA E.E.	0.00 EUR	0.00 EUR	3425.00 EUR	0.00 EUR	3425.00 EUR
6	Estrategia y Organización SA	0.00 EUR	0.00 EUR	4110.00 EUR	0.00 EUR	4110.00 EUR
<b>Total</b>		<b>0.00 EUR</b>	<b>0.00 EUR</b>	<b>27633.00 EUR</b>	<b>0.00 EUR</b>	<b>27633.00 EUR</b>

### Intellectual Output Budget Details 949163528

Organisation	CENTRO DE FORMACION DE ADMINISTRACION Y HOSTELERIA SL
Country of the Organisation	Spain

<b>Category of Staff</b>	<b>No. of Working Days</b>	<b>Grant per Day</b>	<b>Grant</b>
Managers	0	0.00 EUR	0.00 EUR
Technicians	0	0.00 EUR	0.00 EUR
Administrative support staff	0	0.00 EUR	0.00 EUR
Teachers/Trainers/Researchers	35	137.00 EUR	4795.00 EUR
<b>Total</b>	<b>35</b>		<b>4795.00 EUR</b>

### Intellectual Output Budget Details 948890473

Organisation LJUDSKA UNIVERZA PTUJ  
 Country of the Organisation Slovenia

Category of Staff	No. of Working Days	Grant per Day	Grant
Managers	0	0.00 EUR	0.00 EUR
Technicians	0	0.00 EUR	0.00 EUR
Administrative support staff	0	0.00 EUR	0.00 EUR
Teachers/Trainers/Researchers	40	137.00 EUR	5480.00 EUR
<b>Total</b>	<b>40</b>		<b>5480.00 EUR</b>

### Intellectual Output Budget Details 941698602

Organisation Age UK Bath and North East Somerset  
 Country of the Organisation United Kingdom

Category of Staff	No. of Working Days	Grant per Day	Grant
Managers	0	0.00 EUR	0.00 EUR
Technicians	0	0.00 EUR	0.00 EUR
Administrative support staff	0	0.00 EUR	0.00 EUR
Teachers/Trainers/Researchers	20	214.00 EUR	4280.00 EUR
<b>Total</b>	<b>20</b>		<b>4280.00 EUR</b>

### Intellectual Output Budget Details 945220187

Organisation SOSU OSTJYLLAND  
 Country of the Organisation Denmark

Category of Staff	No. of Working Days	Grant per Day	Grant
Managers	0	0.00 EUR	0.00 EUR
Technicians	0	0.00 EUR	0.00 EUR
Administrative support staff	0	0.00 EUR	0.00 EUR
Teachers/Trainers/Researchers	23	241.00 EUR	5543.00 EUR
<b>Total</b>	<b>23</b>		<b>5543.00 EUR</b>

### Intellectual Output Budget Details 944756915

Organisation	C.M. SKOULIDI & SIA E.E.
Country of the Organisation	Greece

Category of Staff	No. of Working Days	Grant per Day	Grant
Managers	0	0.00 EUR	0.00 EUR
Technicians	0	0.00 EUR	0.00 EUR
Administrative support staff	0	0.00 EUR	0.00 EUR
Teachers/Trainers/Researchers	25	137.00 EUR	3425.00 EUR
<b>Total</b>	<b>25</b>		<b>3425.00 EUR</b>

### Intellectual Output Budget Details 950680414

Organisation	Estrategia y Organización SA
Country of the Organisation	Spain

<b>Category of Staff</b>	<b>No. of Working Days</b>	<b>Grant per Day</b>	<b>Grant</b>
Managers	0	0.00 EUR	0.00 EUR
Technicians	0	0.00 EUR	0.00 EUR
Administrative support staff	0	0.00 EUR	0.00 EUR
Teachers/Trainers/Researchers	30	137.00 EUR	4110.00 EUR
Total	30		4110.00 EUR



## Output Title O3



Output Title	Training programme for IT trainers
Output Type	Course / curriculum – Design and development
Start Date (dd-mm-yyyy)	01-08-2020
End Date (dd-mm-yyyy)	31-08-2021

Output Description (including: elements of innovation, expected impact and transferability potential)

According to the discussion carried out by partners in the preliminary phase of project planning, the training will be targeted on the needs and lack of competences and skills IT trainers in order to become experts in training older people. The job profile which will have been created in IO2 will be used during the training procedure.

The training programme for IT trainers will contain useful tips how to organize training for teaching IT to older people, to increase their knowledge and skills, to develop and implement a range of activities and services to improve access to innovative techniques and methods. It will include the following contents:

- basic concepts concerning how to teach older people to use digital technology (psychological aspects, technical aspects, ethics or privacy etc)
- methodologies and techniques
- checklist of expected key competencies and skills
- job profile of IT trainers of older people

Contents are subject to small adaptations or to integrations according to the results of the previous activities functional to its definition. As anticipated, the training programme and the related training materials are going to be used during the piloting and only after it will be finalized. It allows partners to test the validity of the training in terms of impact and developed competencies, that together with a smooth process determine the quality of a training. By doing so, partners intend to validate this programme's format, set the ground for its replication and transfer both during and beyond project duration, primarily by partner organizations.

The final version of the IO3 is going to be concluded by the end of Month 22. Its translations are expected to be released and published on the project website by the end of Month 22. It will be available in Danish, Greek, Slovenian and Spanish, which will have a positive impact on the IT training developments for older people in the respective countries.

Please describe the division of work, the tasks leading to the production of the intellectual output and the applied methodology

IO3/A1. Definition of the training programme (modules)

Definition of the training programme, final agreement on its content, detailing the different content modules in each partner country (if it is needed).

Elements from IO1 & IO2 will be used for the definition of the training programme.

The training programme will be blended learning (e-learning and workshops)

Final training program will be agreed with all the partners during the 3rd project meeting.

IO3/A2. Production of training material

This phase consists in the transformation and arrangement of the informative material in the most suitable formats for the training courses. Partners will create slides, ad hoc documents, case studies, quizzes, modules for the assessment of acquired skills etc.

### IO3/A3. Validation of the training through the implementation of a short staff training activity

This activity is essential to "test" the effectiveness and efficiency of the training programme (training modules), before uploading them to the e-learning platform, through the implementation of a short staff training activity (Joint Staff Training) (See C1 - Learning/Teaching/Training Activities). Through the participants' feedback after the mobility activity foreseen by the project and the effective verification of the level of skills acquired during this training, the partners will have the opportunity to further verify and evaluate the quality of the training design.

### IO3/A4. Design and creation of e-learning platform

After the production of the training material, the technical area of the e-learning course will be created, in English, Danish, Greek, Slovenian and Spanish. p-consulting.gr will be responsible for the design and creation of the e-learning platform and will upload the training material.

### IO3/A5. Piloting at national level

After the development of the training program, the training course and the training material, it will be tested in Denmark, Greece, Slovenia and Spain. 4 trainings for IT trainers will be organised by the project partners (1 in Denmark, 1 in Greece, 1 in Slovenia and 1 in Spain), during which the trained participants to the short staff training activity, will train the final target of the project (IT trainers), by adapting the already updated to the Platform training offer accordingly to the national needs. In fact, as mentioned above the e-learning training will provide the opportunity to be adapted also as face to face training (workshops) and in this way each country will decide on the methodology to adopt for its conduction (in Greece for example it will be 75% online and 25% face to face/workshops lectures). The piloting will serve the aim of ensuring the relevance and usability of the most important output of the project: the final training program/course/material. In each country of the piloting, 20 persons (IT trainers) will take part in the piloting.

### IO3/A6. Final training programme

The result of the piloting will be the adjustment and refinement of the tested program/course/material and will lead to the development of the final training program/course/material, which will consist of the elements from evaluation of the training programme from trainers and trainees (IT trainers).

Leading Organisation

LJUDSKA UNIVERZA PTUJ

Media

Text File  
Video  
Other

Participating Organisations

Age UK Bath and North East Somerset SOSU  
OSTJYLLAND C.M. SKOULIDI & SIA E.E.  
CENTRO DE FORMACION DE  
ADMINISTRACION Y HOSTELERIA SL  
Estrategia y Organización SA

Languages

English Danish Greek Slovenian Spanish

## Intellectual Output Budget

Please specify the staff resources which you need to produce the Intellectual Output.

<b>Id</b>	<b>Organisation</b>	<b>Administrative Support Staff</b>	<b>Managers</b>	<b>Teachers/Trainers/Researchers</b>	<b>Technicians</b>	<b>Grant</b>
1	LJUDSKA UNIVERZA PTUJ	0.00 EUR	0.00 EUR	9590.00 EUR	2040.00 EUR	11630.00 EUR
2	Age UK Bath and North East Somerset	0.00 EUR	0.00 EUR	4280.00 EUR	0.00 EUR	4280.00 EUR
3	SOSU OSTJYLLAND	0.00 EUR	0.00 EUR	12050.00 EUR	0.00 EUR	12050.00 EUR
4	C.M. SKOULIDI & SIA E.E.	0.00 EUR	0.00 EUR	6850.00 EUR	6630.00 EUR	13480.00 EUR
5	CENTRO DE FORMACION DE ADMINISTRACION Y HOSTELERIA SL	0.00 EUR	0.00 EUR	8905.00 EUR	0.00 EUR	8905.00 EUR
6	Estrategia y Organización SA	0.00 EUR	0.00 EUR	8220.00 EUR	0.00 EUR	8220.00 EUR
<b>Total</b>		<b>0.00 EUR</b>	<b>0.00 EUR</b>	<b>49895.00 EUR</b>	<b>8670.00 EUR</b>	<b>58565.00 EUR</b>

### Intellectual Output Budget Details 948890473

Organisation	LJUDSKA UNIVERZA PTUJ
Country of the Organisation	Slovenia

<b>Category of Staff</b>	<b>No. of Working Days</b>	<b>Grant per Day</b>	<b>Grant</b>
Managers	0	0.00 EUR	0.00 EUR
Technicians	20	102.00 EUR	2040.00 EUR
Administrative support staff	0	0.00 EUR	0.00 EUR
Teachers/Trainers/Researchers	70	137.00 EUR	9590.00 EUR
<b>Total</b>	<b>90</b>		<b>11630.00 EUR</b>

### Intellectual Output Budget Details 941698602

Organisation	Age UK Bath and North East Somerset
Country of the Organisation	United Kingdom

Category of Staff	No. of Working Days	Grant per Day	Grant
Managers	0	0.00 EUR	0.00 EUR
Technicians	0	0.00 EUR	0.00 EUR
Administrative support staff	0	0.00 EUR	0.00 EUR
Teachers/Trainers/Researchers	20	214.00 EUR	4280.00 EUR
<b>Total</b>	<b>20</b>		<b>4280.00 EUR</b>

### Intellectual Output Budget Details 945220187

Organisation	SOSU OSTJYLLAND
Country of the Organisation	Denmark

Category of Staff	No. of Working Days	Grant per Day	Grant
Managers	0	0.00 EUR	0.00 EUR
Technicians	0	0.00 EUR	0.00 EUR
Administrative support staff	0	0.00 EUR	0.00 EUR
Teachers/Trainers/Researchers	50	241.00 EUR	12050.00 EUR
<b>Total</b>	<b>50</b>		<b>12050.00 EUR</b>

### Intellectual Output Budget Details 944756915

Organisation	C.M. SKOULIDI & SIA E.E.
Country of the Organisation	Greece

Category of Staff	No. of Working Days	Grant per Day	Grant
Managers	0	0.00 EUR	0.00 EUR
Technicians	65	102.00 EUR	6630.00 EUR
Administrative support staff	0	0.00 EUR	0.00 EUR
Teachers/Trainers/Researchers	50	137.00 EUR	6850.00 EUR
<b>Total</b>	<b>115</b>		<b>13480.00 EUR</b>

### Intellectual Output Budget Details 949163528

Organisation	CENTRO DE FORMACION DE ADMINISTRACION Y HOSTELERIA SL
Country of the Organisation	Spain

Category of Staff	No. of Working Days	Grant per Day	Grant
Managers	0	0.00 EUR	0.00 EUR
Technicians	0	0.00 EUR	0.00 EUR
Administrative support staff	0	0.00 EUR	0.00 EUR
Teachers/Trainers/Researchers	65	137.00 EUR	8905.00 EUR
<b>Total</b>	<b>65</b>		<b>8905.00 EUR</b>

### Intellectual Output Budget Details 950680414

Organisation	Estrategia y Organización SA
Country of the Organisation	Spain

<b>Category of Staff</b>	<b>No. of Working Days</b>	<b>Grant per Day</b>	<b>Grant</b>
Managers	0	0.00 EUR	0.00 EUR
Technicians	0	0.00 EUR	0.00 EUR
Administrative support staff	0	0.00 EUR	0.00 EUR
Teachers/Trainers/Researchers	60	137.00 EUR	8220.00 EUR
Total	60		8220.00 EUR



## Output Title O4

Output Title

Video for sharing the successful experiences by teachers and older people

Output Type

Learning / teaching / training material –  
Audiovisual material

Start Date (dd-mm-yyyy)

01-02-2021

End Date (dd-mm-yyyy)

30-09-2021

Output Description (including: elements of innovation, expected impact and transferability potential)

In general, teaching older people IT has a low status. It is considered challenging and difficult for IT trainers. Older people have a wide range of difficulties in learning IT such as natural deterioration of brain function, causing a progressive weakening of concentration, memory and mental flexibility.

Lifelong learning is increasingly important in order to keep up with new IT technologies in society. The demand for basic IT skills has evolved following the rising number of official digital solutions in many countries. Acquiring basic IT knowledge and skills is therefore essential for older people in order to improve their independency and their ability to function in an increasingly digital society.

Teaching basic IT knowledge and skills to older people, it is however important to be aware of certain educational factors; IT teaching and training programs for older people must focus on access and quality of education, aiming at digital inclusion of elders.

For these reasons, it is difficult for IT trainers to organise and implement training programmes for older people. The partnership will produce a video promoting the importance of IT training to older people and will show examples of best practice and situations where the approach is successful.

The video has as its aim to motivate IT trainers to work with older people and help them be independent in their daily life by teaching them new technology and how to use it.

It will also be a supplement to the education community in order to give more effort to specialize the training of IT professionals in how to teach older people.

Please describe the division of work, the tasks leading to the production of the intellectual output and the applied methodology

**IO4/A1. Creation of a storyboard**

A storyboard will be discussed and agreed upon by the partnership during the short staff training activity in Bristol, UK.

**IO4/A2. Videos clips for the creation of the video**

All partners will deliver input for the creation of the video. The video will show why teaching IT is important for older people and which is the best way to do it. The fact that the video shows examples from all involved countries, will give an added value as it will be motivating for staff mobility among countries.

**IO4/A3. Editing and production of the video**

The video will be developed by the p-consulting.gr in cooperation with the Sosu Oestjylland, as both organisations have experience with production of videos for educational and promotional use. Partners will translate the video in their languages, in order to have subtitles in all partners language.

Leading Organisation

C.M. SKOULIDI &amp; SIA E.E.



Media

Video

Participating Organisations

LJUDSKA UNIVERZA PTUJ Age UK Bath and North East Somerset SOSU OSTJYLLAND CENTRO DE FORMACION DE ADMINISTRACION Y HOSTELERIA SL Estrategia y Organización SA

Languages

English Danish Greek Slovenian Spanish

## Intellectual Output Budget

Please specify the staff resources which you need to produce the Intellectual Output.

Id	Organisation	Administrative Support Staff	Managers	Teachers/Trainers/Researchers	Technicians	Grant
1	C.M. SKOULIDI & SIA E.E.	0.00 EUR	0.00 EUR	4110.00 EUR	4080.00 EUR	8190.00 EUR
2	LJUDSKA UNIVERZA PTUJ	0.00 EUR	0.00 EUR	2740.00 EUR	0.00 EUR	2740.00 EUR
3	Age UK Bath and North East Somerset	0.00 EUR	0.00 EUR	3210.00 EUR	0.00 EUR	3210.00 EUR
4	SOSU OSTJYLLAND	0.00 EUR	0.00 EUR	4820.00 EUR	1900.00 EUR	6720.00 EUR
5	CENTRO DE FORMACION DE ADMINISTRACION Y HOSTELERIA SL	0.00 EUR	0.00 EUR	3425.00 EUR	0.00 EUR	3425.00 EUR
6	Estrategia y Organización SA	0.00 EUR	0.00 EUR	3425.00 EUR	0.00 EUR	3425.00 EUR
Total		0.00 EUR	0.00 EUR	21730.00 EUR	5980.00 EUR	27710.00 EUR

## Intellectual Output Budget Details 944756915

Organisation

C.M. SKOULIDI &amp; SIA E.E.

Country of the Organisation

Greece

Category of Staff	No. of Working Days	Grant per Day	Grant
Managers	0	0.00 EUR	0.00 EUR
Technicians	40	102.00 EUR	4080.00 EUR
Administrative support staff	0	0.00 EUR	0.00 EUR
Teachers/Trainers/Researchers	30	137.00 EUR	4110.00 EUR
<b>Total</b>	<b>70</b>		<b>8190.00 EUR</b>

### Intellectual Output Budget Details 948890473

Organisation	LJUDSKA UNIVERZA PTUJ
Country of the Organisation	Slovenia

Category of Staff	No. of Working Days	Grant per Day	Grant
Managers	0	0.00 EUR	0.00 EUR
Technicians	0	0.00 EUR	0.00 EUR
Administrative support staff	0	0.00 EUR	0.00 EUR
Teachers/Trainers/Researchers	20	137.00 EUR	2740.00 EUR
<b>Total</b>	<b>20</b>		<b>2740.00 EUR</b>

### Intellectual Output Budget Details 941698602

Organisation	Age UK Bath and North East Somerset
Country of the Organisation	United Kingdom

Category of Staff	No. of Working Days	Grant per Day	Grant
Managers	0	0.00 EUR	0.00 EUR
Technicians	0	0.00 EUR	0.00 EUR
Administrative support staff	0	0.00 EUR	0.00 EUR
Teachers/Trainers/Researchers	15	214.00 EUR	3210.00 EUR
<b>Total</b>	<b>15</b>		<b>3210.00 EUR</b>

### Intellectual Output Budget Details 945220187

Organisation	SOSU OSTJYLLAND
Country of the Organisation	Denmark

Category of Staff	No. of Working Days	Grant per Day	Grant
Managers	0	0.00 EUR	0.00 EUR
Technicians	10	190.00 EUR	1900.00 EUR
Administrative support staff	0	0.00 EUR	0.00 EUR
Teachers/Trainers/Researchers	20	241.00 EUR	4820.00 EUR
<b>Total</b>	<b>30</b>		<b>6720.00 EUR</b>

### Intellectual Output Budget Details 949163528

Organisation	CENTRO DE FORMACION DE ADMINISTRACION Y HOSTELERIA SL
Country of the Organisation	Spain

Category of Staff	No. of Working Days	Grant per Day	Grant
Managers	0	0.00 EUR	0.00 EUR
Technicians	0	0.00 EUR	0.00 EUR
Administrative support staff	0	0.00 EUR	0.00 EUR
Teachers/Trainers/Researchers	25	137.00 EUR	3425.00 EUR
<b>Total</b>	<b>25</b>		<b>3425.00 EUR</b>

### Intellectual Output Budget Details 950680414

Organisation	Estrategia y Organización SA
Country of the Organisation	Spain

Category of Staff	No. of Working Days	Grant per Day	Grant
Managers	0	0.00 EUR	0.00 EUR
Technicians	0	0.00 EUR	0.00 EUR
Administrative support staff	0	0.00 EUR	0.00 EUR
Teachers/Trainers/Researchers	25	137.00 EUR	3425.00 EUR
<b>Total</b>	<b>25</b>		<b>3425.00 EUR</b>

## Multiplier Events

Do you plan to include Multiplier Events in your project?

Yes

## Multiplier Events Summary

Grant support for Multiplier Events can only be asked for if the project intends to produce substantial Intellectual Outputs. Other dissemination activities will be supported via the grant item Project Management and Implementation.

ID	Leading Organisation	Event Title	Starting Period	Grant
E1	Estrategia y Organización SA	Profile of IT trainer of older people	10-2020	2500.0 0 EUR
E2	LJUDSKA UNIVERZA PTUJ	New Teaching Methodologies and Tools for IT trainers of older people	03-2021	3500.0 0 EUR
E3	C.M. SKOULIDI & SIA E.E.	New Teaching Methodologies and Tools for IT trainers of older people	04-2021	3000.0 0 EUR
E4	CENTRO DE FORMACION DE ADMINISTRACION Y HOSTELERIA SL	New Teaching Methodologies and Tools for IT trainers of older people	05-2021	2500.0 0 EUR
E5	Age UK Bath and North East Somerset	Training IT trainers of older people	09-2021	1500.0 0 EUR
E6	SOSU OSTJYLLAND	Final conference with new methodologies and tools	09-2021	2000.0 0 EUR
Total				15000. 00 EUR

## Multiplier Event Details E1

### Event Title

Profile of IT trainer of older people

### Country of Venue

Spain

### Start Date (dd-mm-yyyy)

01-10-2020

### End Date (dd-mm-yyyy)

31-10-2020

### Event Description (Including : Targets groups and objectives)

A Multiplier Event will be organised in Vigo, after the completion of IO1 and IO2.

#### Objectives:

- Present of Slow Learning project and its main objectives
- Present the Compendium of existing innovative and effective practices and tools in teaching technology to older people
- Present the Job Profile of IT trainers of older people
- Stress the importance of trained IT trainers in training methods and tools for teaching older people
- Engage participants in the use of project outputs
- Disseminate the results of the project

#### Targets groups (local and regional participants):

- Municipalities
- Adult education organisations
- IT teachers/trainers
- IT professionals and experts
- Organisations for older people
- Elderly homes
- Social work centers
- Pensioners' associations
- Older people
- Day centers of activity
- Other

### Intellectual Outputs Covered

Compendium of existing innovative and effective practices and tools in teaching technology to older people

Job Profile of IT trainers of older people

Leading Organisation

Estrategia y Organización SA

Participating Organisations

**Multiplier Event Budget**

ID	Organisation	Country of the Organisation	Local Participants	Foreign Participants	Grant per Local Participant	Grant per Foreign Participant	Grant
1	Estrategia y Organización SA	Spain	25	0	100.00 EUR	200.00 EUR	2500.00 EUR
<b>Total</b>							<b>2500.00 EUR</b>

## Multiplier Event Details E2

### Event Title

New Teaching Methodologies and Tools for IT trainers of older people

### Country of Venue

Slovenia

### Start Date (dd-mm-yyyy)

01-03-2021

### End Date (dd-mm-yyyy)

31-03-2021

### Event Description (Including : Targets groups and objectives)

A Multiplier Event will be organised in Ptuj, after the completion of IO1-IO2, the production of training course/training material for IT trainers and the design of the e-learning platform for the pilot (IO3)

#### Objectives:

- Present of Slow Learning project and its main objectives
- Present the Compendium of existing innovative and effective practices and tools in teaching technology to older people
- Present the Job Profile of IT trainers of older people
- Present the e-learning platform for the pilot and the training course structure
- Stress the importance of trained IT trainers in training methods and tools for teaching older people
- Inform participants about the pilot in Slovenia (place, dates, application procedure etc)
- Engage participants in the use of project outputs
- Disseminate the results of the project

#### Targets groups (local and regional participants):

- Municipalities
- Adult education organisations
- IT teachers/trainers
- IT professionals and experts
- Organisations for older people
- Elderly homes
- Social work centers
- Pensioners' associations
- Older people
- Day centers of activity
- Other



### Intellectual Outputs Covered

Compendium of existing innovative and effective practices and tools in teaching technology to older people

Job Profile of IT trainers of older people

Training programme for IT trainers

### Leading Organisation

LJUDSKA UNIVERZA PTUJ

### Participating Organisations

## Multiplier Event Budget

ID	Organisation	Country of the Organisation	Local Participants	Foreign Participants	Grant per Local Participant	Grant per Foreign Participant	Grant
1	LJUDSKA UNIVERZA PTUJ	Slovenia	35	0	100.00 EUR	200.00 EUR	3500.00 EUR
<b>Total</b>							<b>3500.00 EUR</b>

## Multiplier Event Details E3

### Event Title

New Teaching Methodologies and Tools for IT trainers of older people

### Country of Venue

Greece

### Start Date (dd-mm-yyyy)

01-04-2021

### End Date (dd-mm-yyyy)

30-04-2021

### Event Description (Including : Targets groups and objectives)

A Multiplier Event will be organised in Patras, after the completion of IO1-IO2, the production of training course/training material for IT trainers and the design of the e-learning platform for the pilot (IO3)

#### Objectives:

- Present of Slow Learning project and its main objectives
- Present the Compendium of existing innovative and effective practices and tools in teaching technology to older people
- Present the Job Profile of IT trainers of older people
- Present the e-learning platform for the pilot and the training course structure
- Stress the importance of trained IT trainers in training methods and tools for teaching older people
- Inform participants about the pilot in Greece (place, dates, application procedure etc)
- Recruit IT trainers to participate to the pilot in Greece
- Engage participants in the use of project outputs
- Disseminate the results of the project

#### Targets groups (local and regional participants):

- Municipalities
- Adult education organisations
- IT teachers/trainers
- IT professionals and experts
- Organisations for older people
- Elderly homes
- Social work centers
- Pensioners' associations
- Older people
- Day centers of activity
- Other

**Intellectual Outputs Covered**

Compendium of existing innovative and effective practices and tools in teaching technology to older people

Job Profile of IT trainers of older people

Training programme for IT trainers

**Leading Organisation**

C.M. SKOULIDI & SIA E.E.

**Participating Organisations**
**Multiplier Event Budget**

ID	Organisation	Country of the Organisation	Local Participants	Foreign Participants	Grant per Local Participant	Grant per Foreign Participant	Grant
1	C.M. SKOULIDI & SIA E.E.	Greece	30	0	100.00 EUR	200.00 EUR	3000.00 EUR
<b>Total</b>							<b>3000.00 EUR</b>

## Multiplier Event Details E4

### Event Title

New Teaching Methodologies and Tools for IT trainers of older people

### Country of Venue

Spain

### Start Date (dd-mm-yyyy)

01-05-2021

### End Date (dd-mm-yyyy)

31-05-2021

### Event Description (Including : Targets groups and objectives)

A Multiplier Event will be organised in San Sebastian, after the completion of IO1-IO2, the production of training course/training material for IT trainers and the design of the e-learning platform for the pilot (IO3)

#### Objectives:

- Present of Slow Learning project and its main objectives
- Present the Compendium of existing innovative and effective practices and tools in teaching technology to older people
- Present the Job Profile of IT trainers of older people
- Present the e-learning platform for the pilot and the training course structure
- Stress the importance of trained IT trainers in training methods and tools for teaching older people
- Inform participants about the pilot in Spain (place, dates, application procedure etc)
- Engage participants in the use of project outputs
- Disseminate the results of the project

#### Targets groups (local and regional participants):

- Municipalities
- Adult education organisations
- IT teachers/trainers
- IT professionals and experts
- Organisations for older people
- Elderly homes
- Social work centers
- Pensioners' associations
- Older people
- Day centers of activity
- Other

**Intellectual Outputs Covered**

Compendium of existing innovative and effective practices and tools in teaching technology to older people

Job Profile of IT trainers of older people

Training programme for IT trainers

**Leading Organisation**

CENTRO DE FORMACION DE ADMINISTRACION Y HOSTELERIA SL

**Participating Organisations**
**Multiplier Event Budget**

ID	Organisation	Country of the Organisation	Local Participants	Foreign Participants	Grant per Local Participant	Grant per Foreign Participant	Grant
1	CENTRO DE FORMACION DE ADMINISTRACION Y HOSTELERIA SL	Spain	25	0	100.00 EUR	200.00 EUR	2500.00 EUR
<b>Total</b>							<b>2500.00 EUR</b>

## Multiplier Event Details E5

### Event Title

Training IT trainers of older people

### Country of Venue

United Kingdom

### Start Date (dd-mm-yyyy)

01-09-2021

### End Date (dd-mm-yyyy)

30-09-2021

### Event Description (Including : Targets groups and objectives)

A Multiplier Event will be organised by Age UK, after the completion of all IOs

#### Objectives:

- Present of Slow Learning project and its main objectives
- Present the Compendium of existing innovative and effective practices and tools in teaching technology to older people
- Present the Job Profile of IT trainers of older people
- Present the e-learning platform for the pilot and the final training course
- Present the video for sharing the successful experiences by teachers and older people
- Stress the importance of trained IT trainers in training methods and tools for teaching older people
- Engage participants in the use of project outputs
- Disseminate the results of the project

#### Targets groups (local and regional participants):

- Municipalities
- Adult education organisations
- IT teachers/trainers
- IT professionals and experts
- Organisations for older people
- Elderly homes
- Social work centers
- Pensioners' associations
- Older people
- Day centers of activity
- Other

### Intellectual Outputs Covered

Compendium of existing innovative and effective practices and tools in teaching technology to older people

Job Profile of IT trainers of older people

Training programme for IT trainers

Video for sharing the successful experiences by teachers and older people

### Leading Organisation

Age UK Bath and North East Somerset

### Participating Organisations

## Multiplier Event Budget

ID	Organisation	Country of the Organisation	Local Participants	Foreign Participants	Grant per Local Participant	Grant per Foreign Participant	Grant
1	Age UK Bath and North East Somerset	United Kingdom	15	0	100.00 EUR	200.00 EUR	1500.00 EUR
<b>Total</b>							<b>1500.00 EUR</b>

## Multiplier Event Details E6

### Event Title

Final conference with new methodologies and tools

### Country of Venue

Denmark

### Start Date (dd-mm-yyyy)

01-09-2021

### End Date (dd-mm-yyyy)

30-09-2021

### Event Description (Including : Targets groups and objectives)

A Final Conference will be organised in Aarhus, after the completion of all IOs, with the participation of all partners.

#### Objectives:

- Present of Slow Learning project and its main objectives
- Present the Compendium of existing innovative and effective practices and tools in teaching technology to older people
- Present the Job Profile of IT trainers of older people
- Present the e-learning platform for the pilot and the final training course
- Present the results of the pilot in Denmark, Slovenia, Greece and Spain
- Present the video for sharing the successful experiences by teachers and older people
- Stress the importance of trained IT trainers in training methods and tools for teaching older people
- Engage participants in the use of project outputs
- Disseminate the results of the project

#### Targets groups (local and regional participants):

- Municipality
- Adult education organisations
- IT teachers/trainers
- IT professionals and experts
- Organisations for older people
- Elderly homes
- Social work centers
- Pensioners' associations
- Older people
- Day centers of activity
- Stakeholders
- Other



### Intellectual Outputs Covered

Compendium of existing innovative and effective practices and tools in teaching technology to older people

Job Profile of IT trainers of older people

Training programme for IT trainers

Video for sharing the successful experiences by teachers and older people

### Leading Organisation

SOSU OSTJYLLAND

### Participating Organisations

LJUDSKA UNIVERZA PTUJ

Age UK Bath and North East Somerset

C.M. SKOULIDI & SIA E.E.

CENTRO DE FORMACION DE ADMINISTRACION Y HOSTELERIA SL

Estrategia y Organización SA

### Multiplier Event Budget

ID	Organisation	Country of the Organisation	Local Participants	Foreign Participants	Grant per Local Participant	Grant per Foreign Participant	Grant
1	SOSU OSTJYLLAND	Denmark	20	0	100.00 EUR	200.00 EUR	2000.00 EUR
Total							2000.00 EUR



## Learning, Teaching, Training Activities

## List of Activities

Do you plan to include transnational learning, teaching or training activities in your project?

Yes

In case you plan to include learning, teaching or training activities please encode them here.

ID	Activity Title	Leading Organisation	Activity Type	Field	Starting Period	No. of Participants	No. of Accompanying Persons	Grant
C1	Joint Staff Training	CENTRO DE FORMACION DE ADMINISTRACION Y HOSTELERIA SL	Short-term joint staff training events	ADULT	02-2020	10	0	8220.00 EUR
Total								8220.00 EUR

## Activity Details (C1)

Field

ADULT

Activity Type

Short-term joint staff training events

Activity Title

Joint Staff Training

Activity Description (including profile of participants per organisation, goals and results of the activity)

Activity description

During the activity, participants will have the opportunity to discuss and finalise the training course for pilot (structure, modules and training material) and to implement a short training programme for trainers who will do the pilot in partners countries, with useful tips how to organise training for IT trainers (target group of project and participants to the pilot), to increase their knowledge and skills to develop and implement a range of activities and services to improve skills and competences of IT trainers of older people. The training will be based on the IO3 training program (e-learning for pilot). Participants will acquire knowledge of how to train IT trainers of older people and will improve their teaching methods.

Not all the trainers from each country will participate to the activity (each country will have 4 teachers/trainers), but at least 1 trainer from each country where the pilot will take place (Denmark, Slovenia, Greece, Spain). The trained trainers will then train the ones who did not participated to the JST.

Workshops will be organized with the aim of discussing experiences from the development of the training program/training course/training material and brainstorming for new ideas.

A small training session will be organized on how to record episodes for the video. Criteria and ethics regarding the recording will be discussed and agreed upon. The participants in the Joint Staff Training will be the ones to record input for the video that is the output of IO4.

Duration: 5 days, which includes 3 days for the training + 2 days for travel

Leading Organisation

CENTRO DE FORMACION DE ADMINISTRACION Y HOSTELERIA SL

## Participating Organisations

LJUDSKA UNIVERZA PTUJ

Age UK Bath and North East Somerset

SOSU OSTJYLLAND

C.M. SKOULIDI & SIA E.E.

Estrategia y Organización SA

## Duration (days)

3

## Country of Venue

Spain

## Starting Period

02-2020

## Groups of Participants

ID	Sending Organisation / Country	Distance Band	Duration (days)	No. of Participants	No. of Accompanying Persons	Grant
1	LJUDSKA UNIVERZA PTUJ / Slovenia	500-1999 km	5	2	0	1610.00 EUR
2	Age UK Bath and North East Somerset / United Kingdom	500-1999 km	5	2	0	1610.00 EUR
3	SOSU OSTJYLLAND / Denmark	500-1999 km	5	2	0	1610.00 EUR
4	C.M. SKOULIDI & SIA E.E. / Greece	2000-2999 km	5	2	0	1780.00 EUR
5	Estrategia y Organización SA / Spain	500-1999 km	5	2	0	1610.00 EUR
<b>Total</b>						<b>8220.00 EUR</b>

### Group 1, Activity C1 (Joint Staff Training)

Organisation / Country

LJUDSKA UNIVERZA PTUJ / Slovenia

Activity Type

Short-term joint staff training events

Duration (days)

3

Country of Venue

Spain

No. of Participants

2

No. of Accompanying Persons

0

**Total No. of Participants and accompanying persons**

2

**Group Budget**
**Travel**

Distance Band	500-1999 km
No. of Participants	2
Grant per Participant	275.00 EUR
Total Travel Grant	550.00 EUR

**Exceptional Costs for Expensive Travel**
**Individual Support**

No. of Participants	2
Duration per Participant (days)	5
Grant per Participant	530.00 EUR
Total (for Participants)	1060.00 EUR
No. of Accompanying Persons	0
Duration per Accompanying Person (days)	0
Grant per Accompanying Person	0.00 EUR
Total (for Accompanying Persons)	0.00 EUR
Total Individual Support Grant	1060.00 EUR

**Group 2, Activity C1 (Joint Staff Training)**



Organisation / Country

Age UK Bath and North East Somerset / United Kingdom

Activity Type

Short-term joint staff training events

Duration (days)

3

Country of Venue

Spain

No. of Participants

2

No. of Accompanying Persons

0

Total No. of Participants and accompanying persons

2

Group Budget

Travel

Distance Band	500-1999 km
No. of Participants	2
Grant per Participant	275.00 EUR
Total Travel Grant	550.00 EUR

Exceptional Costs for Expensive Travel

Individual Support



No. of Participants	2
Duration per Participant (days)	5
Grant per Participant	530.00 EUR
Total (for Participants)	1060.00 EUR
No. of Accompanying Persons	0
Duration per Accompanying Person (days)	0
Grant per Accompanying Person	0.00 EUR
Total (for Accompanying Persons)	0.00 EUR
Total Individual Support Grant	1060.00 EUR

### Group 3, Activity C1 (Joint Staff Training)

Organisation / Country

SOSU OSTJYLLAND / Denmark

Activity Type

Short-term joint staff training events

Duration (days)

3

Country of Venue

Spain

No. of Participants

2

No. of Accompanying Persons

0

Total No. of Participants and accompanying persons

2

### Group Budget

### Travel



Distance Band	500-1999 km
No. of Participants	2
Grant per Participant	275.00 EUR
Total Travel Grant	550.00 EUR

## Exceptional Costs for Expensive Travel

### Individual Support

No. of Participants	2
Duration per Participant (days)	5
Grant per Participant	530.00 EUR
Total (for Participants)	1060.00 EUR
No. of Accompanying Persons	0
Duration per Accompanying Person (days)	0
Grant per Accompanying Person	0.00 EUR
Total (for Accompanying Persons)	0.00 EUR
Total Individual Support Grant	1060.00 EUR

### Group 4, Activity C1 (Joint Staff Training)

Organisation / Country

C.M. SKOULIDI & SIA E.E. / Greece

Activity Type

Short-term joint staff training events

Duration (days)

3

Country of Venue

Spain

No. of Participants

2

**No. of Accompanying Persons**

0

**Total No. of Participants and accompanying persons**

2

**Group Budget**
**Travel**

Distance Band	2000-2999 km
No. of Participants	2
Grant per Participant	360.00 EUR
Total Travel Grant	720.00 EUR

**Exceptional Costs for Expensive Travel**

No. of Participants	0
Description and Justification	
Grant (EUR)	0.00 EUR

**Individual Support**

No. of Participants	2
Duration per Participant (days)	5
Grant per Participant	530.00 EUR
Total (for Participants)	1060.00 EUR
No. of Accompanying Persons	0
Duration per Accompanying Person (days)	0
Grant per Accompanying Person	0.00 EUR
Total (for Accompanying Persons)	0.00 EUR
Total Individual Support Grant	1060.00 EUR



## Group 5, Activity C1 (Joint Staff Training)

Organisation / Country

Estrategia y Organización SA / Spain

Activity Type

Short-term joint staff training events

Duration (days)

3

Country of Venue

Spain

No. of Participants

2

No. of Accompanying Persons

0

Total No. of Participants and accompanying persons

2

## Group Budget

### Travel

Distance Band	500-1999 km
No. of Participants	2
Grant per Participant	275.00 EUR
Total Travel Grant	550.00 EUR

### Exceptional Costs for Expensive Travel

No. of Participants	0
Description and Justification	
Grant (EUR)	0.00 EUR



## Individual Support

No. of Participants	2
Duration per Participant (days)	5
Grant per Participant	530.00 EUR
Total (for Participants)	1060.00 EUR
No. of Accompanying Persons	0
Duration per Accompanying Person (days)	0
Grant per Accompanying Person	0.00 EUR
Total (for Accompanying Persons)	0.00 EUR
Total Individual Support Grant	1060.00 EUR

## Activity Budget

Budget Items	Grant
Travel	2920.00 EUR
Individual Support	5300.00 EUR
Total	8220.00 EUR

## Background Information

What is the added value of these learning, teaching or training activities (including long-term activities) with regards to the achievement of the project objectives?

The activity which will be organised is integral to the achievement of the project objectives, results and Intellectual Outputs and will be a key feature of the dissemination process and align directly to impact measurement and sustainability framework/taking the project forward on a European platform

The added value of the Joint Staff Training in the project is that:

- staff and teachers/trainers will have a pathway to positive outcomes such as further learning and exchange of good practices;
- teachers/trainers will be more emotionally ready to apply their learning, skills and behaviours during the pilot;
- teachers/trainers will have higher self-esteem and will be more optimistic about the implementation and the results of the pilot;
- teachers/trainers will support sustained engagement, transition and progression through the creation and implementation of a training programme appropriate to the particular needs of the IT trainers of older people;

How will you select, prepare and support participants and ensure their safety? Please describe the practical arrangements including training, teaching or learning agreements, if applicable.

Participants will be selected by partners' organizations, while the requirements for the participants would be as follows:

1. Experience as a trainers/teacher;
2. At least B2 level knowledge of English language;
3. Experience in working or training older people

Final training program will be agreed with all the partners in the last transnational project meeting before training activities (3rd project meeting).

The organizer of the event (CDEA) is very experienced in organizing Joint Staff Trainings and is offering safe and suitable facilities. CDEA will prepare "Training kit" for the partners with all training information (agenda, training material, list of documents to read), including all logistics, travel, accommodation information. Each partner organization will be responsible for booking flights, hotels and transportation.

#### Profile of participants per organisation

##### University of Ptuj

Participants will be staff which will be involved to the development of IO1, IO2 and the development of training course for IT trainers (e-learning for pilot), in order to be already familiar with the project and its objectives. Minimum 1 teacher who will train the IT trainers (2 participants in total).

##### Age UK

Participants will be staff which will be involved to the development of IO1, IO2 and the development of training course for IT trainers (e-learning for pilot), in order to be already familiar with the project and its objectives. (2 participants in total).

##### SOSU Østjylland

Participants will be staff which will be involved to the development of IO1, IO2 and the development of training course for IT trainers (e-learning for pilot), in order to be already familiar with the project and its objectives. Minimum 1 teacher who will train the IT trainers (2 participants in total).

##### p-consulting

Participants will be staff which will be involved to the development of IO1, IO2, the development of training course for IT trainers (e-learning for pilot) and creation of the e-learning platform in order to be already familiar with the project and its objectives. Minimum 1 teacher who will train the IT trainers (2 participants in total).

##### CDEA

Participants will be staff which will be involved to the development of IO1, IO2 and the development of training course for IT trainers (e-learning for pilot), in order to be already familiar with the project and its objectives. Minimum 1 teacher who will train the IT trainers. Internal evaluator of the project (2 participants in minimum).

##### EOSA

Participants will be staff which will be involved to the development of IO1, IO2 and the development of training course for IT trainers (e-learning for pilot), in order to be already familiar with the project

and its objectives. Minimum 1 teacher who will train the IT trainers (2 participants in total).

Please also describe the arrangements for recognition or validation of the learning outcomes of the participants in learning, teaching or training activities. Will your project make use of European instruments like Europass, ECVET, Youthpass, ECTS etc. or any national instruments/certificates?

Trained participants will have to do a final test and if they pass the test they will receive a project certificate. We will also present digital badge for recognition of key competences and soft skills to participants and will issue them a newly created badge for recognition and validation of their through learning/training activities of the project acquired knowledge.



## Special Costs

## Special Needs Support

ID	Organisation	Country of the Organisation	No. of Participants With Special Needs	Description and Justification	Grant (EUR)
Total					0.00 EUR

## Exceptional Costs

ID	Organisation	Country of the Organisation	Description and Justification	Grant (EUR)
Total				0.00 EUR



## Follow-up

## Impact

What is the expected impact on the participants, participating organisations, target groups and other relevant stakeholders?

The project is expected to have positive impact on the participants and the participating organisations in the activities.

- Participants from the primary target group; IT teachers/trainers/educators of older people.

Slow Learning project is expected to bring positive effects on the IT teachers/trainers/educators who will be trained, as it is intended to produce the following outcomes:

- an attractive training program, in line with individual needs and expectations of the participants. For the creation of the training program, the specific skills and needs of IT teachers/trainers/educators of older people, will be taken into account;

- improved practices adapted from target group;

- improvement of their skills in order for them to train older people in new technology successfully;

- contacts will be made and networks will be created among participants and stakeholders for better cooperation among them;

- Adult education centres, will have a modular e-learning course available to be used in training IT trainers for older people.

- Teachers/trainers/educators experts in training older people/working with older people, will have an innovative way to support IT trainers of older people. E-learning platform will combine the existing practices and methods to transnational developing work as the innovative, evaluated pedagogical approach.

- Stakeholder committees. Project will have a significant impact among the various stakeholders, as it comprises representatives from adult education organisations, representatives of social partners, representatives of professionals of the educational chain (teachers/trainers/educators), older people etc. On one hand, all these will be informed, thanks to their active participation in the various phases of the project and on the other hand, they will transmit the results of the project within their own organisations.

- Project partners; enrichment of daily offer of services through proposed results. Moreover, especially for AgeUK, SOSU Østjylland, Ljudska univerza Ptuj and CDEA, who are already working with older people and are offering training to them, the project will have a very positive impact as it will give them innovative methodologies and training courses for their IT trainers in how to train older people.

Furthermore and in a transnational perspective, the project aims to affect the ability to activate synergies among public and private services and all those actors involved in the adult educational chain, thus increasing the quality of the exchange.

What is the desired impact of the project at the local, regional, national, European and/or international levels?

The main desired impact of the project is to have professionally trained IT teachers/trainers/educators on how to teach older people new technology.

In addition, the outputs of the project (such as the on-line training course, the video etc), can be used by anyone in the world at any time. All the outputs of the IOs', will be available to anyone via the project's website and the partners' websites.

Main expectations of the project is that the outputs and results will be used and disseminated by the partners in a widespread manner, also through the use of internet and the activation of a network system that responds functionally to the individual needs, in order to obtain the maximum use and the maximum integration of the identified good practices, which fall into the individual to effectively fill local, regional, national and international needs.

The expected impact of the project and its network is as follows:

#### Local/Regional level

- New local and regional contacts will be formed during the project to:
  - become reference agents of using the on-line course;
  - create a sustainable network where partners, target groups and stakeholders can meet, in order to follow with awareness campaigns; For example:
  - in Greece, a network will be created with the following organisations: Pan-Hellenic Society of Geriatrics and Gerontology (<https://www.giriatriki.org.gr/>), "Aphrodite" - Nursing Home (Old People's Home) (<https://aphrodit.com.gr/>), University of Patras (<http://www.upatras.gr/el>), Fragility Fracture Network Greece (F.F.N. – GR), and other stakeholders
  - in Slovenia, a network will be created with the following organisations: National Agencies, EACEA officials, project officers, National institute for public health, Association of Pensioners' Associations, and other stakeholders
  - in Spain a network will be created with the following organisations: SECOT, Educational organisations, and other stakeholders
- Same networks will be created in Denmark
- create sustainable co-operation among participants, stakeholders to benefit all from others knowhow;
  - closer collaboration between training providers and organisations for older people;
  - better engagement of adult learners, especially IT teachers of older people, in the lifelong learning and thanks to their active participation in elaboration of course programmes and training materials;
  - more and better-tailored learning opportunities for them;
  - improved knowledge of educators of the tools available to digitalize teaching programmes and materials;
  - enhanced professional development of adult educators through training/learning opportunities;
  - more effective dialogue between local/regional actors coming from education and social sectors;

#### National level

- more educators with better competences in teaching/training new technology to older people;

#### European/International level:

- Practicable materials and solutions, flexible to be transferred in other EU countries, apart the ones participating into the current project

- Increased level of the sharing of innovative tools amongst organizations of different European countries amongst representatives of EU Institutions; Increased level of the sharing of innovative tools in International Conferences and round tables
- establish bridges with European organisations for adult education (for example Efvnet - European Forum for Vocational Education and Training <https://www.efvet.org/>) and other European networks (for example: European Network 'Dlearn' (Digital Learning))
- establish bridges with Organisations for older people

How will you measure the previously mentioned impacts?

Mid term and final evaluation of the project are aimed at verifying and assess the concrete impact of the project. The results will emerge from the comparison between the effects generated directly by the interventions foreseen by the project and what would have occurred in the absence of the project itself.

In the outcome evaluation of the project, partners will focus on the effectiveness of the project and the assessment of the achieved degree of the project impact objectives.

General impact will be measured as it follows:

- detailed recognition of the project's effects, according to some indicators;
- the territorial extension of the intervention (number of subjects involved at local/regional/national level);
- european dimension of the project (number of subjects involved at european level and origin of good practices adopted);
- dimensions of the participating organisations (associations, institutions, companies etc);
- definition of causal relationships between detected effects and implemented activities;
- determination of the value and merit of the project;

Dissemination impact will be measured as it follows:

#### 1. Partners' Websites - Social Media - Project Website

- Number of project website hits by country
- Number of links with partner websites and other relevant websites
- Number and nature of inquiries from websites and other sources
- Number of hits on project webpage or on partner websites
- Number of downloads of e-learning resources and project publications
- Number of likes to project social media accounts
- Number of shares of each post to project facebook account
- Number of likes to project twitter account

#### 2. Meetings and events:

- Number of delegates at multiplier events
- Their level of interest in using project materials
- Number of stakeholder meetings, workshops and focus groups during which the project products will be disseminated
- Their level of interest in using project materials
- Feedback from target groups and actions taken

#### 3. Media coverage:

- Number of press releases, articles, newsletters
- Number of radio interviews and other communications



## Dissemination and Use of Project's Results

You are requested to make plans for the dissemination of your project results. Please provide answers to the questions below.

What will be the target groups of your dissemination activities inside and outside your partnership?

Please define in particular your target audience(s) at local/regional/national/EU level and motivate your choice.

Dissemination activities internally in each partner organisation:

A: internal dissemination will take place in the form of giving information about the project and its results at team meetings and staff meetings and through internal communications platforms. It is important to carry out these internal dissemination activities throughout the project period to ensure the interest, involvement and feeling of ownership of the staff of the participating partners' organisations

B: another target group for internal dissemination is the actual target group/the "customers" of the basic activities of the partners' organisations. For some of the partners these are IT professionals, IT teachers/trainers/educators, for others older people, volunteers etc. The more people, who are well informed about the project the better - because knowledge about the project is a condition for future use of the results - and impact.

Dissemination activities targeting external groups, as they are all potential users of the project products.:

All partner organizations, will disseminate the project results to the following target groups at local and regional level for the bigger countries such as Spain and at local/regional/national level for the smaller countries .

- Adult Learning organisations
- Organisation for teachers/trainers/educators
- Organisations for older people
- Teachers/trainers/educators in adult training organisations
- Decision makers in the field of adult education
- Relevant networks and memberships, including municipalities, local institutions etc., Social networks etc (Greece: Pan-Hellenic Society of Geriatrics and Gerontology, "Aphrodite" - Nursing Home (Old People's Home), University of Patras, Fragility Fracture Network Greece (F.F.N. – GR). Slovenia: National Agencies, EACEA officials, project officers, National institute for public health, Association of Pensioners' Associations. Spain: SECOT etc)

European level:

- European lifelong learning organizations (for example Efvnet - European Forum of Vocational Education and Training <http://efvet.org/> etc)
- European networks of adult training organisations
- European networks of older people

The project website is of high importance and it is important to design the dissemination activities to the targets. The activities are important because this project focuses on the widespread utilization not only of the results at the end of the project, but also the activities during the implementation period. The dissemination methods that will be used will vary from country to country and also vary from classical methods (e.g. website and Social Media, Erasmus+ Dissemination platform, Brochures, Newsletters, etc.) to new and innovative methods (e.g. videos, targeted events, workshops and activities) which will require the active participation of teachers, learners, stakeholders etc.

Each partner will establish a target group and stakeholder database and regularly monitor progress towards the dissemination and exploitation plan objectives and impact measures. All the participating partners, have experience with implementing dissemination strategies in European projects.

Multiplier Events will be organized in Slovenia, Spain, Greece, UK and Denmark – this will form another good basis for dissemination. New contacts and channels will open as a result.

Partner's staff will also communicate project results and experience at meetings, seminars and multiplier events involving target groups.

Which activities will you carry out in order to share the results of your project beyond your partnership?

At the different stages of the project cycle the following steps are going to take place:

- During the project
- Involving stakeholders in order to inform the end users/new areas/policies about the aims and expected results of the project and how they can participate to the project activities;
- Informing networks of adult education institutions and older people networks;
- Contacting relevant media channels, at local, regional, national or European level;
- Conducting regular dissemination activities, such as information sessions, workshops, focus groups, input at conferences etc.;
- Assessing the impact on target groups';
  
- At final report stage
- Multiplier Events in all partners' countries (five Multiplier Events will be organised during the final stage of the project);
- Uploading the final project results and an update of the project description on the Erasmus+ Project Results Platform;
  
- After the end of the project
- Continuing further dissemination. This will be done mostly from the webpage of the project which will be maintained by p-consulting, and from the webpages of the partners;
- Developing ideas for a new project which will use the outputs of this project;
- Contacting relevant media;
- Contacting policy makers in local, regional level and national level;
- Involving stakeholders in order to transfer the project results to end users/new areas/policies;

The dissemination activities will be through the following channels:

#### PRINT

- Direct Mails. The contacts will be:
- Adult education organisations (in national and european level)
- Organisations and institutions for older people (in national and european level)
- Organisations and institutions for IT professionals and teachers/trainers/educators (in national and european level)
- Municipalities – Regions – Non Governmental Organizations - Institutions etc
- Other organizations
- Project Brochure, which will be given to several events and conferences (it will be in En, Dk, Sl, Gr, Es)
- Project branding and logo

#### ONLINE

- Project website. A website will be created by p-consulting, which will be updated often with news, results from the Intellectual Outputs, reports, evaluation reports, videos etc. (it will be in En, Dk, Sl, Gr, Es)
- Partners' websites. Partners will upload information about Slow Learning project to their websites, which will be enriched quite often, in order to give every time the most recent information to the target groups and to other people they are interested about the project

- Other websites. There will be information for the project to websites of relevant organizations, institutions, NGOs etc, to the countries of the partners
- Erasmus+ Project Results Platform. The final project results and an updated project description will be uploaded on the Erasmus+ Project Results Platform
- Social Media. There will be on-going information about Slow Learning project to social media and particularly to Facebook, Instagram, Twitter, Blogs, On-line discussion groups etc.
- E-mail marketing. Partners will send newsletters to several contacts regularly (depends of the information that must be given). The newsletters will be addressed to organizations, NGOs, local authorities, educational institutions etc

#### FACE TO FACE

- Partners' networks. Information on the Slow Learning project will be given at local, regional and national level, via the existing networks of the partners
- Local groups – community groups. Information for Slow Learning project will be given to local groups and community groups for IT professionals and trainers and community groups for older people.
- Partners contacts. There will be on-going information via personal contacts of each partner
- Meetings - One to one meetings – Skype meetings – Visits to stakeholders. There are going to be meetings with organizations, authorities, institutions, NGOs etc, in order to inform them about the project.

#### EVENTS

- Seminars – Conferences - Workshops - Focus Groups. Information for Slow Learning project is going to be given to participants in several seminars, conferences and workshops in each partner country
- Forums. Information for the project is going to be given to European Forums for adult education etc
- Multiplier Events. All multiplier events will facilitate dissemination of the results of the project
- Public Events. Dissemination will be done to public events in partners' countries

#### PR

- Press Releases. Information about Slow Learning project will be given via Press Releases that will be published to websites, portals or newspapers.
- Photographs – Videos. Photographs and videos concerning the project (from meetings, training, events etc), will be uploaded to website of each partner and to other websites.
- Articles in professional magazines in order to catch the public audience
- Newspapers - Magazines. There will be articles in newspapers about the aims of the project and the its outcomes



Who will be responsible for the dissemination activities within your partnership and which specific expertise do they have in this area? What resources will you make available to allow for the proper implementation of your dissemination plans?

Dissemination and exploitation of the results of the project are very important and they are integral part of the project throughout its lifetime: from the beginning of the project, during the implementation of the project and after the end of the project.

All partners will be responsible for the dissemination activities which, will take place in their countries. The Greek partner p-consulting will take the lead on this topic as a valued and very experienced dissemination partner with a big network. The coordinating partner, Ljudska Univerza Ptuj, also has extensive knowledge of disseminating projects and have existing channels to use. This is also so the case for the other members of the partnership.

Before the kick-off meeting, p-consulting will be responsible for developing a Dissemination Strategy and a Dissemination Plan for the partnership. Each partner will contribute to the overall strategy by developing a chapter with its national strategy. The Dissemination Plan will include a reporting template for each partner to report its dissemination activities to p-consulting every 6 months.

All partners are also going to contribute by discovering or creating new channels for dissemination.

To implement the dissemination plan effectively, all partners will dedicate staff time to produce resources such as the project brochure, newsletters, project information and news items on organization web sites, press releases and preparing presentations. The activities related to the wide dissemination planned for this project will be mainly covered by the project management aspects of the time/budget.

Each partner will attend to meetings with organizations for adult learning and elders, public organizations, NGOs and other relevant organizations and they will constantly disseminate the project results. Moreover, each partner will participate to several events (conferences, seminars, meetings, forums etc.), in order to disseminate the aims and the results of the project. These will be a good basis for dissemination; new contacts and channels will open as a result.

All project results will be available on the project website, and all partners websites. All partners' websites will have a link to the project website. The Erasmus+ Dissemination platform will be used.

Wide coverage of dissemination can take place with the following actions: in the beginning of the project, each partner will compile lists of stakeholders and relevant interested parties, authorities, adult education organizations, considerations of how the project will contact individual citizens, policy makers and administrative bodies as relevant, for example, local municipalities, institutions, authorities etc. Each partner will also make presentations at local, regional or national conferences.

Erasmus+ has an open access requirement for all materials developed through its projects. If your project is producing intellectual outputs/tangible deliverables, please describe how you intend to ensure free access for the public to a digital form of this material. If you intend to put any limitation on the use of the open licence, please specify the reasons, extent and nature of this limitation.

All the material developed during this project will be freely available online either as a structured learning programme for adult educators/organizers/mentors or as a resource or reference material for a minimum of 5 years after project ends.

In the discussion preliminary to the submission of this project partners already agreed IOs can be used freely and openly by all the interested parties under the Creative Commons license Attribution-NonCommercial-NoDerivatives 4.0 International (CC BY-NC-ND 4.0).

The license chosen by partners allows third parties to copy and redistribute the IOs in any medium or format, as long as third parties:

- give appropriate credit to the Authors of the IO,
- provide a link to the license,
- do not use the material for commercial purposes,
- do not remix, transform, or build upon the material.

All the material will be collated and hosted through a web platform, where participants who are using the Slow Learning services can log in and see all available digital badges identified by partners, general news, notes or responses from trainers and counselors, and updated news on adult education and labor market opportunities, especially in lifelong learning activities and mobility or job opportunities. Users of the web platform who are not undertaking the open badges acquisitions may still use the materials as a free resource, using reading materials or specifications of badges, lectures or viewing specific compendiums and reading lists, essentially selecting the parts that are relevant for themselves.

Links to the web e-learning platform will be posted on all the participating organizations websites, and promoted through their other communication channels (Facebook, twitter) and with dissemination efforts also on all open-source supporting lifelong learning oriented platform willing to support it. For dissemination and exploitation purpose, EPALE platform will be used for publication of articles and online open source resources.

How will you ensure that the project's results will remain available and will be used by others?

The results and outputs of the project will remain available to any user by the followings:

1. Project website. Project website and domain name will be maintained by p-consulting five years after the end of the project (at minimum)
2. On-line learning. The on-line platform, the learning material and the outputs of the project will be available to the public after the end of the project, through the project website.
3. Partners' websites. Partners will maintain to their websites information about the project and the link to the project website.
4. Partners' contacts, networks etc. Partners will keep informing their networks and contacts about the project and the results of it.
5. Open learning resources.
7. Erasmus+ Dissemination database/ Project Result platform

If relevant, please provide any other information you consider appropriate to give a full understanding of your dissemination plan and its expected impact (e.g. how you have identified which results are most relevant to disseminate; how you will ensure the involvement of all partners; how you see synergies with other stakeholders, etc.)

Synergies already exist with some organisations and other projects; these will be contacted with the idea to work together where this is appropriate

A Dissemination Record template will be used to record activities on a regular basis linked to the above results. Intangible results such as increasing awareness, changing attitudes and improving quality will also be recorded on the template and supporting evidence kept. This will help the project team to have all information ready at the interim and final report stages.

## Sustainability

What are the activities and results that will be maintained after the end of the EU funding, and how will you ensure the resources needed to sustain them?

In order to achieve sustainability after the end of the project, every stage of the process will be designed carefully in advance. It will be given special attention to the specific goals, initial project funding and provision of monitoring and evaluation. Moreover, flexibility at every stage is important to ensure project's sustainability.

The platform will maintain and continue to exist after the end of the EU funding.

The partnership is also convinced preparing this application that our cooperation and mutual transfer of knowhow and practical experience will continue in the future and will be open to other partners from other EU countries.

The multidisciplinary composition of the project partnership will also be an efficient guarantee for a proper sustainability of the project. All partners have a genuine interest to include the tools elaborated within the project into their mainstream programmes and will try to introduce it in our non-formal curriculum for training teachers/trainers.

The dissemination activities will help partners to enable additional organisations to use the guidelines, curricula and web platform.

A sustainability plan will be elaborated taken in consideration both in the Dissemination and Exploitation Plans. It will list specific approaches and actions undertaken by each partner, in order to reach both employees and decision-makers. They will be actively involved in the project and convinced about the value and relevance of its results. The strategy will adopt three key points for successful exploitation of project results:

1. Ensure synergy between the project and local, national and European policy;
2. Add value by finding a gap where the results can inform local, national and European policies, initiatives and activities from target groups and stakeholders;
3. Ensure that partners have a national role and interest in the outcomes.

## Annexes

The maximum number of all attachments is 11 and the maximum total size is 10240 KB.

Please download the Declaration on Honour, print it, have it signed by the legal representative and attach.

<b>File Name</b>	<b>File Size (kB)</b>
Slow_Learning_Declaration.pdf	851

Please download the Mandates, print them, have them signed by the legal representatives and attach.

<b>File Name</b>	<b>File Size (kB)</b>
Slow_Learning_Mandates.pdf	1,496

Please attach any other relevant documents.

<b>File Name</b>	<b>File Size (kB)</b>
Slow_Learning_Support_Letter_FFN.pdf	268
Slow_Learning_Support_Letter_Adult_Education_Center.pdf	192
Slow_Learning_Gantt.xlsx	35
Total Size (kB)	2,842



## Checklist

Before submitting your application form to the National Agency, please make sure that:

- It fulfils the eligibility criteria listed in the Programme Guide.
- All relevant fields in the application form have been completed.
- You have chosen the correct National Agency of the country in which your organisation is established. Currently selected NA is: SI01 CMEPIUS "Center Republike Slovenije za mobilnost in evropske programe izobraževanja in usposabljanja"

## Please also keep in mind the following:

Mandates of each partner to the applicant, signed by both parties, should be submitted as an annex to the application form. If the application is approved for funding, signed mandates will be considered as a condition for signature of the grant agreement.

The documents proving the legal status of the applicant must be uploaded in the participants' portal (for more details, see Part C of the Programme Guide - 'Information for applicants').

The grant exceeds 60 000 EUR. If the applicant organisation is not a public body or an international organisation, please do not forget to upload the necessary documents to give proof of your financial capacity in the Participant Portal (for more details, see the section 'Selection Criteria' in Part C of the Programme Guide).

## Data Protection Notice

### PROTECTION OF PERSONAL DATA

The application form will be processed electronically. All personal data (such as names, addresses, CVs, etc.) will be processed pursuant to Regulation (EC) No 45/2001 on the protection of individuals with regard to the processing of personal data by the EU institutions and bodies and on the free movement of such data. Any personal data requested will only be used for the intended purpose, i.e. the processing of your application in accordance with the specifications of the call for proposals, the management of the administrative and financial aspects of the project if eligible and the dissemination of results through appropriate Erasmus+ IT tools. For the latter, as regards the details of the projects' contact persons, an unambiguous consent will be requested.

For the full description of the collected personal data, the purpose of the collection and the description of the processing, please refer to the Specific Privacy Statement (see link below) associated with this form. [http://ec.europa.eu/programmes/erasmus-plus/documents/epluslink-eforms-privacy\\_en.htm](http://ec.europa.eu/programmes/erasmus-plus/documents/epluslink-eforms-privacy_en.htm)

- I agree with the Specific Privacy Statement on Data Protection



<b>Version</b>	<b>Submission Time</b>	<b>Submitted by</b>	<b>Submission ID</b>
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